

# Request for Certificate of Eligibility

This document is for use under the Saskatchewan Value-added Agriculture Incentive (SVAI) program.

Financial Programs Branch  
1000 – 2103 11<sup>th</sup> Avenue  
Regina, SK S4P 3Z8  
Phone: 306-787-7632

## SECTION 1: CONTACT PERSON INFORMATION

First Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Last Name: \_\_\_\_\_  
Email Address: \_\_\_\_\_

## SECTION 2: COMPANY INFORMATION

Full legal name of company: \_\_\_\_\_

Address of company: \_\_\_\_\_

Company website address: \_\_\_\_\_

Operating name, if different than legal: \_\_\_\_\_

This request is being submitted for:

A new facility

Expansions to an existing facility

Date of Commissioning: \_\_\_\_\_  
*The date that the facility was brought into working condition.*

## SECTION 3: COMPLETED CAPITAL EXPENDITURES

The SVAI program requires that a company have new capital expenditures of at least \$10 million in Saskatchewan.

1. Attach a written summary of *new* capital expenditures made in respect to this project. You must be able to demonstrate that *new* capital expenditures were made for the purpose of the value-added agriculture activity and increasing production capacity. This may be prepared by the applicant. (mandatory)
  - a. Supplement this summary with a **Compliance Report**, issued by a Chartered Professional Accountant (CPA), operating at arm's length from the applicant. This report audits expenses and identifies eligible versus non-eligible expenditures. (mandatory)

The amount of eligible new capital expenditures to be claimed for the SVAI tax rebate: \_\_\_\_\_

2. For expansions to existing facilities, provide an **Efficiency/Productivity Analysis Summary**, issued by a licensed engineer in good standing with their province/territory's licensing body, operating at arm's length from the applicant, that verifies the *new* capital expenditures (see 6(2) in Act) were made for the purposes of productive capacity of that facility. This is not required in the case of a new facility.
3. If claiming land as an eligible expenditure, provide an appraisal from an "Accredited Appraiser Canadian Institute (AACI™)" licensed real estate appraiser, operating at arm's length from the applicant. This report determines the land eligible as a capital expenditure (see 3(1)(a) in Regulations).

#### SECTION 4: VALUE-ADDED AGRICULTURE ACTIVITY

A value-added agriculture activity is defined as: *The physical transformation or upgrading of any raw/primary agricultural product(s) or any agricultural by-product or waste into a new or upgraded product.* Facilities (new or expanded) solely dedicated to cleaning, bagging, handling and/or storage of primary products are not eligible for this program.

Does the completed value-added activity vary any from the value-added activity described in Section 3 of the company's original SVAI application?

Yes  
No

Please provide additional information, if applicable.

## SECTION 5: DECLARATION – AUTHORIZED OFFICIAL OF THE APPLICANT COMPANY ACKNOWLEDGEMENTS

Please check-off each box below before signing; failure to do so renders this application as invalid.

	I declare that the eligible capital expenditures made have increased/contributed to the productive capacity of the applicant's value-added facility. I understand that a false declaration may result in penalties as listed in <i>The Saskatchewan Value-added Agriculture Incentive Act and Regulations</i> .
	I declare that this company currently holds an active business registration license.
	I have read and agree with the above acknowledgements and certify that all statements and information furnished in this application are true, complete and correct to the best of my knowledge.
	I confirm that the individual authorized to sign this application understands all SVAI program requirements and obligations as defined in: 1. The SVAI Program Overview and Application Instructions document; 2. <i>The Saskatchewan Value-added Agriculture Incentive Act and Regulations</i> ; 3. <i>The Income Tax Act 2000</i> section 64.7.
	I understand the program requirements pertaining to sharing any reasonably requested corporate information and documentation, as may be required by the Government of Saskatchewan to determine program eligibility and/or qualifying tax rebate payments.
	I understand that my application details may be shared internally within the Government of Saskatchewan for budgeting, planning, evaluation, and audit purposes.
	I understand that my application to the Government of Saskatchewan is subject to public information requests, as per <i>The Freedom of Information and Protection of Privacy Act</i> .
	I have read and agree with the above acknowledgements and certify that all statements and information furnished in this application are true, complete and correct to the best of my knowledge.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

*Print the name and title of the individual with the signing power/authority to enter into this agreement. **Note:** This person may be different from the contact person.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*The signature of the individual with the signing power/authority to enter into this agreement.*

**Completed Request for Certificate of Eligibility and required supporting documentation must be submitted via email to [SVAI@gov.sk.ca](mailto:SVAI@gov.sk.ca)**