

Application to Become a Recognized Family Mediator by the Minister of Justice and Attorney General

Pursuant to section 7-4 of *The King's Bench Act, 2023*.

Please complete all fields of this application (*sections marked with * are mandatory and must be complete*), and provide it to the Early Family Resolution Office along with:

- A copy of your government-issued identity document such as a driver's license
- Proof of membership (if applicable, pursuant to section 2)
- Proof of liability insurance (pursuant to section 3)
- Confirmation of two supervised family mediations (if applicable, pursuant to section 4)
- Proof of training (eg., certificates, course outlines, etc., pursuant to section 5)

Section 1: Personal Details

If your application is accepted and you are recognized, the details provided in Section 1, except for your address, will be made available on your profile in the [public registry](#).

*Name (first name, last name):

*Mailing Address :

*What community do you primarily provide in-person service to in Saskatchewan?

Do you provide virtual/online services? Yes No

Languages you provide service in, other than English:

*E-mail Address:

*Phone number:

Website (optional):

Short biography for your public registry profile (optional):

Provide a copy of your government-issued identity document (such as a driver's license)

*Section 2: Membership

You are required to be a member of one of the following organizations. Indicate the organization(s) you are currently a member of:

Law Society of Saskatchewan

A Law Society of another Canadian jurisdiction

ADR Institute of Saskatchewan

ADR Institute of Canada

ADR Institute of another Canadian jurisdiction

Family Mediation Canada

Mediate BC

Family Dispute Resolution Institute of Ontario

Ontario Association for Family Mediation

If membership cannot be verified via public membership directory, you are required to provide proof of membership.

Section 3: Liability Insurance

You are required to hold professional liability insurance with coverage for the practice as a family mediator. Do you confirm that you hold professional liability insurance with coverage for the practice as a family mediator? Yes You are required to provide proof

Section 4: Practice Experience

You are required to have either A or B:

- (A) At least 2 years of experience in family-related practice **and** have led at least 2 actual family-related mediations in the role of a mediator under the supervision of a recognized family mediator (not including role plays or attending mediations) **OR**
- (B) At least 5 years of experience in family-related practice **and** have facilitated at least 10 actual family-related mediations

Complete **either** Part A or B.

Part A:

Detail the two years of family-related experience you have, including dates, place(s), position(s) held and a summary of duties.

Detail the two family-related mediations you facilitated under the supervision of a recognized family mediator, including: date(s) the mediations occurred and the supervisor's name.

Provide confirmation from the recognized family mediator who supervised the two family-related mediations you led. Generally, this is in the form of a letter, dated and signed by the supervising family mediator.

Part B:

Detail the five years of family-related experience you have, including dates, place(s), position(s) held and a summary of duties.

Detail the 10 family-related mediations you facilitated, including the dates the mediations occurred.

Section 5: Training

You must have completed at least **80 hours of mediation theory and skills training**. The 80 hours must include training in the following areas:

- **21 hours** on family dynamics in separation and divorce;
- **7 hours** on financial issues related to separation and divorce;
- **7 hours** on ethical issues related to the mediation process; and
- **7 hours** on drafting meeting summaries or memoranda of understanding.

*You must clearly demonstrate how your training meets both the **80-hour requirement** and the **minimum hours required in each specified training area**. Please provide details of how you have completed this training, including: the name of the training provider; the title of each course; the date(s) each course was completed; the number of hours completed for each course; and the number of hours completed in each required training area.

In addition to the 80 hours of mediation theory and skills training, you must have the following:

***14 hours of family violence training**, including training in identifying, assessing and managing family violence and power dynamics in relation to family dispute resolution. Please detail how you have completed this training, including the name of the training provider, the title of the course, when it was completed and the number of hours.

*If you are not a lawyer, detail how you have completed **21 hours of family law training**, including the name of the training provider, the title of the course, when it was completed, and the number of hours.

Supporting documentation must be provided as proof of training completion.

*Do you confirm that you understand applicable Saskatchewan family law? Yes No

Section 6: Ongoing requirements if recognized

By checking the boxes below, I acknowledge my ongoing requirement to:

- *Maintain professional liability insurance for practice as a family mediator
- *Remain a member in good standing of an approved organization (Section 1)
- *Each year, complete at least 6 hours of continuing professional development applicable to family dispute resolution.

Section 7: Submit Application:

By signing this application form, I certify that the information provided is complete and accurate.

*Date:

*Signature:

To apply, please submit your completed application form along with copies of the necessary support documents (listed on page 1 and detailed in red throughout) by email, fax, or mail:

Email: earlyfamilyresolution@gov.sk.ca
Fax: (306) 787-0088
Mail: Early Family Resolution Office
 Room 323, 3085 Albert Street
 Regina, SK S4S 0B1

Your application will be reviewed by management, and you will be notified by email of the decision.