

Bio-sketch(es) of Primary Technical Contact(s) (PTCs)

Provide a 200 to 400- word bio-sketch, for each PTC, related to planning, managing, and reporting on Species Detection (SD) surveys and overseeing staff to ensure personnel requirements are met. Insert all bio-sketches of PTCs for your company, below. Bio-sketches are only required for PTCs, not staff conducting SD surveys. See [SD Personnel Instructions](#). For information on the '(COMPANY) CODE' referred to below, see [Conservation Standards Terms & Conditions \(CSTC-SD\)](#) – Appendix 1.

All PTCs are expected to be familiar with the SD permitting process, documents and forms and related ministry processes. **Only PTCs can be named on SD Application Forms (SDAF) and in SDAF labels** - SDAFs that include names of personnel that are not listed as PTCs will be returned for resubmission.

Prior to submission, save this form as 'CODE_Personnel_YYMMDD'. This document must be kept current and updated and re-submitted as PTCs change.

Company Information

Company (Full Legal Name)

COMPANY CODE (3-7 Characters)

Street or PO Box Number

Apartment/Unit Number

City

Province or State

Postal Code or Zip Code

PTC #1 – Contact Information and Bio-sketch

Name

E-mail Address

Mobile Number – 10 digit

PTC # 2 – Contact Information and Bio-sketch**Name****E-mail Address****Mobile Number – 10 digit****PTC #3 – Contact Information and Bio-sketch****Name****E-mail Address****Mobile Number – 10 digit**

PTC #4 – Contact Information and Bio-sketch**Name****E-mail Address****Mobile Number – 10 digit****PTC #5 – Contact Information and Bio-sketch****Name****E-mail Address****Mobile Number – 10 digit**