

Community Partnership Projects Reporting Form

First Nation and Métis Relations Unit, Indigenous and Northern Relations Branch
Saskatchewan Ministry of Government Relations
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Reporting Guidelines

- Complete this Reporting Form as comprehensively as possible. Ensure all pages are complete and the last page is signed.
- Once completed, submit reporting form to fnmr@gov.sk.ca.
- If you have any questions filling out this form, contact us at fnmr@gov.sk.ca or 306-787-0183.

Project Information

Project Name: _____

Project Partners: _____

Project Start and End Dates: _____

Project Location: _____

Applicant Information

Legal Name of Applicant Organization: _____

Expenditure Information

Please attach expenditure spreadsheet when submitting reporting form. The expense spreadsheet must be signed by the signing authority.

Project Evaluation

1. Innovation: Please rate your project in terms of innovation, by answering the questions below.

The project was (choose one of the answers below) in demonstrating innovation:

☐ Very Successful ☐ Successful ☐ Somewhat Successful ☐ Marginally Successful

Describe how innovation was important to the success of the project:

What would you do differently, given the opportunity?

2. Building Partnerships: Please rate your project in terms of partnership building, by answering the questions below.

The project was (choose one of the answers below) in building partnerships.

☐ Very Successful ☐ Successful ☐ Somewhat Successful ☐ Marginally Successful

Describe your success in building partnerships:

What would you do differently, given the opportunity?

3. Relationship Building: Please rate your project in terms of improved relationships, by answering the questions below.

The project was (choose one of the answers below) in improving community relationships.

☐ Very Successful ☐ Successful ☐ Somewhat Successful ☐ Marginally Successful

Describe your success in relationship building:

What would you do differently, given the opportunity?

4. Achieving outcomes: Describe your success in achieving expected outcomes.

The project was (choose one of the answers below) in meeting expected outcomes.

☐ Very Successful ☐ Successful ☐ Somewhat Successful ☐ Marginally Successful

Describe your success in achieving outcomes:

What would you do differently, given the opportunity?

Once completed, please submit reporting form and expense spreadsheet to fnmr@gov.sk.ca.
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Final Expenses Report

PROJECT COSTS				
Budget Item/Project Activities (must include the exact cost categories as outlined in the funding agreement)		Information on Expense(s)	Total Budgeted (must include the exact projected amounts as outlined in the funding agreement)	Actuals
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
Total amount for project				

INFORMATION CERTIFICATION

On behalf of the organization, I hereby certify that the information contained in this Final Report is true and correct and reflects the actual costs associated with the related Project.

Signing Authority Signature

Date

Print Name