

Request for Certificate of Eligibility

This application form is intended for use under the Saskatchewan Chemical Fertilizer Incentive (SCFI) program and is submitted in accordance with *The Saskatchewan Chemical Fertilizer Incentive Act* and Regulations. Before completing and submitting this application form, please thoroughly review the *SCFI Program Overview and Application Instructions* document. **Conditionally approved applicants must apply for a Certificate of Eligibility by December 31, 2034.**

Financial Programs Unit
300–2103 11th Avenue
Regina, SK S4P 3Z8
Phone: 306-510-2771
Email: scfi@gov.sk.ca

SECTION 1: CONTACT PERSON INFORMATION

First Name: _____
Title: _____
Phone Number: _____

Last Name: _____
Email Address: _____

SECTION 2: COMPANY INFORMATION

Full legal name of company: _____

Address of company: _____

Company website address: _____

Operating name, if different than legal: _____

This request is being submitted for:

A new facility

Expansion to an existing facility

Date of Commissioning: _____
The date that the facility was brought into normal working condition

SECTION 3: COMPLETED CAPITAL EXPENDITURES

The SCFI program requires that a company have new eligible capital expenditures of at least \$10 million in Saskatchewan.

1. Attach a written summary of *new* capital expenditures made in respect to this project. You must be able to demonstrate that *new* capital expenditures were made for the purpose of chemical fertilizer production and increasing productive capacity. This may be prepared by the applicant or a third party (mandatory).
 - a. Supplement this summary with a **Compliance Report**, issued by a Chartered Professional Accountant (CPA), operating at arm's length from the applicant. This report audits expenses and identifies eligible and ineligible expenditures (mandatory).

The amount of eligible new capital expenditures to be claimed for the SCFI tax credit: _____

2. For expansions to existing facilities, also provide an **Efficiency/Productivity Analysis Summary**, issued by a licensed engineer in good standing with their province/territory's licensing body, operating at arm's length from the applicant, that verifies the *new* capital expenditures (section 6(2) in Act) were made for the purposes of productive capacity of that facility. This is not required in the case of a new facility.
3. If claiming land as an eligible expenditure, provide an appraisal from an "Accredited Appraiser Canadian Institute (AACI™)" licensed real estate appraiser, operating at arm's length from the applicant. This report determines the land eligible as a capital expenditure (see 3(1)(a) and (l) in Regulations).

SECTION 4: ELIGIBLE CHEMICAL FERTILIZER PRODUCTION

Eligible chemical fertilizer production is defined as: *All processing of mineral or chemical feedstock to create single or multi-nutrient synthetic fertilizer products*. This definition excludes facilities that manufacture potash fertilizer products for which potash is the primary feedstock.

Does the completed eligible chemical fertilizer production vary in any way from the eligible chemical fertilizer production described in Section 3 of the company's original SCFI
Application for Conditional Approval?

☐ Yes
☐ No

Please provide additional information, if applicable.

Approximately how many jobs were created by the construction of the new or expanded facility? Please describe.

Full-time construction jobs:

Part-time construction jobs: _____

Approximately how many additional permanent jobs have been created for the operation of the new or expanded facility? Please describe.

Full-time operational jobs: _____

Part-time operational jobs: _____

SECTION 5: DECLARATION – AUTHORIZED OFFICIAL OF THE APPLICANT COMPANY ACKNOWLEDGEMENTS

Please check each box below before signing; failure to do so renders this application as invalid.

☐	I declare that the eligible capital expenditures made have increased/contributed to the productive capacity of the applicant's chemical fertilizer production facility. I understand that a false declaration may result in penalties as listed in <i>The Saskatchewan Chemical Fertilizer Incentive Act and Regulations</i> .
☐	I declare that this company currently holds an active business registration license.
☐	I confirm that the individual authorized to sign this application understands all SCFI program requirements and obligations as defined in: 1. The SCFI Program Overview and Application Instructions document; 2. <i>The Saskatchewan Chemical Fertilizer Incentive Act and Regulations</i>; 3. <i>The Income Tax Act 2000</i> section 64.8.
☐	I understand the program requirements pertaining to sharing any reasonably requested corporate information and documentation, as may be required by the Government of Saskatchewan to determine program eligibility and/or qualifying tax credits.
☐	I understand that my application details may be shared internally within the Government of Saskatchewan for budgeting, planning, evaluation, and audit purposes.
☐	I understand that my application to the Government of Saskatchewan is subject to public information requests, as per <i>The Freedom of Information and Protection of Privacy Act</i> .
☐	I have read and agree with the above acknowledgements and certify that all statements and information furnished in this application are true, complete and correct to the best of my knowledge.

Name: _____

Title: _____

Print the name and title of the individual with the signing power/authority to enter into this agreement. **Note:** This person may be different from the contact person.

Signature: _____

Date: _____

The signature of the individual with the signing power/authority to enter into this agreement.

The completed request for Certificate of Eligibility and required supporting documentation must be submitted via email to: SCFI@gov.sk.ca