

Odyssey Program Application for Language Assistants

Please send this application by email before **March 27, 2026**, to:

Odyssey Program

Provincial Coordinator
Ministry of Education
Phone: 306-787-6048
prog.fedprov@gov.sk.ca

GENERAL INFORMATION

School Division or Post-secondary Institution Name: _____

Address: _____

PERSON IN CHARGE OF FINANCE FOR THE ODYSSEY PROGRAM

Name: _____ Tel: _____

Title: _____ Fax: _____

Address: _____

Email: _____



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ODYSSEY | ODYSÉE

Saskatchewan!

SCHOOL DIVISION / POST-SECONDARY COORDINATOR OF LANGUAGE ASSISTANTS

Name: _____ Tel: _____

Title: _____ Fax: _____

Address: _____

Email: _____

Total number of language assistants requested: _____

As the liaison between the language assistant and the school division/ post-secondary institution, you must:

- assure the proper welcome and orientation of the language assistant to the region and workplace;
- inform the school staff of the placement and role of the language assistants, as well as the responsibilities of the teachers that will work with them;
- follow up on a regular basis with the language assistants and the school staff throughout the year (e.g., to ensure that the role of the language assistant is being followed); and,
- facilitate compensation, reimbursement, and other administrative matters regarding the language assistants.

PRIORITIES FOR PLACEMENT OF LANGUAGE ASSISTANTS

Name of each school division/ post-secondary institution that would like to participate in the program:	Work level elementary/ secondary/ post-secondary:	Number of classrooms in which the language assistant will work:	Priority of schools to receive language assistant:

Notes:

Should the last column not be completed, the placement will occur based on a rotational basis within a school division to ensure equal access to a language assistant.

LANGUAGE ASSISTANT JOB DESCRIPTION

1. Check the tasks that will potentially be assigned to the language assistant.

	Support certain activities carried out by the teacher in the classroom.
	Participate in extra-curricular conversation workshops offered to the students.
	Organize and supervise a noon-hour activity (e.g., conversation groups, clubs, sports, crafts).
	Prepare students to use the language in an authentic context (e.g., work, travel).
	Participate in putting on a show or play in the target language.
	Meet with groups of students for a conversation stemming from proposed scenarios.
	Assist students and teachers on field trips or cultural trips.
	Prepare, plan and deliver interesting educational activities to enhance language learning (e.g., discussions, games, pronunciation exercises, review activities, vocabulary enrichment) while accounting for the skill level of students.
	Support the teaching of the language and reinforce its use in the classroom.
	Make presentations about the culture and lifestyle of their province or country of origin using examples from popular culture, media (e.g., music, literature, movies) and personal experiences (e.g., photos, stories, tourist brochures, reading stories, songs, activities, cultural awareness).
	Take part in the host community by participating in special activities, extra-curricular activities and cultural activities.

