

A. Purpose

These guidelines provide information on how a client can obtain a refund on the annual levy owed to the Irrigation Crop Diversification Corporation (ICDC).

B. Eligibility

Individuals, partnerships, or corporations who have paid an annual charge levied by ICDC are eligible to obtain a refund of the annual charge. The levy may have been paid by the irrigator directly to ICDC or indirectly through an irrigation district. Applications for refunds are processed through ICDC.

C. Procedures

Irrigators who wish to obtain a refund of the annual ICDC levy paid must submit a written request to ICDC containing the following information:

- a. Name and mailing address of the person requesting the refund;
- b. Description of the parcel of land that is subject to the annual charge;
- c. Name of irrigation district to which the person belongs (if applicable);
- d. The amount of the annual charge sought to be refunded; and
- e. The reason for requesting the refund.

Refund requests must be submitted by December 31 of the year following payment and may be sent to ICDC by email to admin.icdc@sasktel.net or by mail to address below:

Irrigation Crop Diversification Centre
PO Box 1460
Outlook, SK S0L 2N0
Attn: Executive Administrator

ICDC receives the request and verifies eligibility for the refund. If the charge was paid in full, ICDC will refund the charge by way of cheque within 90 days of receiving the request.

D. Authority

The following sections of *The Irrigation Act, 2019* (effective March 20, 2020) apply to these guidelines:

- Section 5-5(f) gives ICDC the right to impose annual charges it considers appropriate for the services it provides.
- Section 5-16 requires all irrigators to pay any annual charge that is levied by ICDC.
- Section 5-17(1) confirms an irrigator may obtain a refund of the annual charge levied by ICDC.
- Section 5-17(2) gives ICDC authority to refund the annual charges levied to an irrigator.

The following sections of *The Irrigation Regulations, 2020* (effective March 20, 2020) apply to these guidelines:

- Section 21 outlines the details an irrigator must include to ICDC on a written request for a refund.
- Section 22 outlines the steps ICDC will take to issue the refund.

E. Definitions

ICDC Annual Levy: a charge per irrigated acre to be paid by all irrigators that is set annually by ICDC in bylaw, passed at the annual general meeting and approved by the Ministry of Agriculture.

F. General

1. The Ministry of Agriculture supports the collection of the annual levy and works collaboratively with ICDC by sharing information.
2. All irrigators are required to pay the annual levy charged by ICDC to comply with *The Irrigation Act, 2019*.
3. Any annual charges not paid by an irrigator become a debt due to ICDC and are subject to collection by ICDC.

4. Irrigators within irrigation districts are billed the ICDC levy as part of their water service charge from the irrigation district. The irrigation district pays the levy to ICDC on behalf of the irrigator.
5. Irrigators not within districts will be billed the ICDC levy from ICDC.

Visit the Ministry of Agriculture [irrigation webpage](#) for more information or contact Crops and Irrigation in Outlook at 306-867-5500.