Mineral Rights Tax (MRT) – Delegation of Security Administrator Account – Form

Instructions:

1. Complete **all sections** of the form, incomplete forms will be rejected and returned.
2. Review the *IRIS Terms and Conditions of Use*.
3. Submit completed form to ER.ServiceDesk@gov.sk.ca.
4. Applications submitted with any missing mandatory fields will be rejected.

Ministry of Energy and Resources
610 – 1945 Hamilton Street
Regina, SK S4P 2C7
ER Service Desk: 1-855-219-9373

*Mandatory fields: Fields marked with this symbol * must be completed on **both pages.***

*This authorization for IRIS Security Administrator (SA) is for a:

☐ Company ☐ Individual ☐ Joint Title Holder

*Business Associate (BA) Information:

If you do not have a Business Associate Identifier (BA ID), complete and submit the *Requesting a Business Associate Identifier (BA ID) for Saskatchewan* application form on Petrinex.

*BA ID (5 digits): _____

*BA Legal Name: _____

*Mailing Address: _____ *City: _____

*Province/State: _____ *Postal/Zip Code: _____

*Contact Person Information:

This contact person will also be the designated representative for any joint title holders.

*Last Name: _____ *First Name: _____

*Title: _____

*Phone: _____ *Email: _____

*Users (You must provide at least one user)

*Last Name: _____ *First Name: _____

*Office Phone: _____ *Cell Phone: _____

*Email: _____

Last Name: _____ First Name: _____

Office Phone: _____ Cell Phone: _____

Email: _____

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Reason for Access

☑ Mineral Rights Tax (MRT) – *Delegate Ministry of Energy and Resources (as below) to act on my behalf as SA.*

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*DECLARATION BY BUSINESS ASSOCIATE

I/We, the undersigned, hereby declare and acknowledge that:

- My appointed security administrator will have full access to my corporate data on IRIS;
- I am responsible for all actions performed on IRIS on my behalf by users and the Security Administrator;
- I have the authority to sign this document on behalf of the Business Associate, and I may be liable to criminal prosecution for providing false or misleading information or for the inappropriate use of IRIS;
- The Ministry of Energy and Resources can verify any information or documents provided in this authorization;
- I will notify the Ministry of any changes to my information and any information or documents provided in this authorization;
- If the Security Administrator or business users are no longer authorized to act on my behalf, I will immediately take steps to deactivate access by the user or Security Administrator to my account;
- I have read, understand and agree to the IRIS terms and conditions for use; and,
- The information provided in this application is true and complete.

*Authorized by (Print Name): _____

*Title: _____

*Phone: _____ *Email: _____

_____ _____
*Signature (Original or Digital) *Date

Authorized by (Joint Title Holder) (Print Name): _____

Title: _____

Phone: _____ Email: _____

_____ _____
Signature (Original or Digital) Date