

Second Review Request Form – Employer Position Assessment (EPA)

To request a Second Review of your Employer Position Assessment (EPA), please submit this form to employerservices@gov.sk.ca **within 30 calendar days** of the date of the ineligible letter or approval with less than the total number of requested positions having been approved.

A second review of SINP Employer Position Assessment (EPA) is a formal process to ensure that an error has not occurred in the assessment or decision by the program, and is **only available for capped sector (trucking, accommodation, retail trade and food services) EPAs**, based on the criteria at the time of EPA submission.

Second reviews are based on the information contained in the original EPA. As a result, you may not submit new supporting documents unless a processing or procedural error was made by the SINP that resulted in the information not being considered in the original assessment. If there is new supporting information that you would like considered, then you will be required to submit a new EPA for the position.

It is important that you complete this form in its entirety, including the administrative error(s) and/or error(s) made in the application of the EPA policies that led to the decision. Upon receipt of a completed form, you will be notified of the timeframe for the completion of the Second Review of your EPA.

Please note that you can only have one EPA in process at any time which means that if you have submitted a new EPA for the same position while waiting for the results of a Second Review, you will need to cancel your application for second review in order to have the new EPA accepted for assessment.

A Second Review request will be processed in a queue system and cannot be expedited unless the job position is intended for an individual meeting one of the following conditions:

- Candidates whose work permits expire within three months
- Nominees impacted by a recent job loss with a new job offer

Before completing this form, please review the relevant criteria carefully at

<https://www.saskatchewan.ca/residents/moving-to-saskatchewan/hire-a-foreign-worker/recruit-and-hire-workers-with-sinp> and the program decision on your EPA.

1. Contact Information of Individual Requesting:

First name:
Last name:
Role of the requestor:
Phone number:
Email address:
Please attach a copy of the Canadian Government-issued Photo Identification of the individual submitting the request e.g. Driver's License.

2. Business Information:

Legal Company Name:

Review Request for EPA”.