

# Filing a Support Agreement with the Court of King's Bench

## Section 11 of The Family Maintenance Act

This affidavit is intended to allow someone to file a Support Agreement with the Court of King's Bench, which will then allow the agreement to be registered with the Maintenance Enforcement Office or submitted to the Child Support Recalculation Service.

To review the applicable laws in Saskatchewan, visit [www.publications.gov.sk.ca](http://www.publications.gov.sk.ca) and search for:

- *The Family Maintenance Act*; and
- *The Enforcement of Maintenance Orders Act*

## Procedure:

### Steps to take:

1. Both parties sign a written agreement that sets out the child support and/or spousal support to be paid by one party to the other.
2. Complete the affidavit included with this document. If you have an existing court file in Saskatchewan, be sure to include the file number at the top of your affidavit.

**Don't forget to point out that your agreement is being attached as an exhibit to the affidavit. The Commissioner for Oaths will have to stamp and sign the exhibited agreement.**

You must sign your affidavit in front of a Commissioner for Oaths. Before you sign your affidavit in front of a Commissioner for Oaths, they will ask you to swear or affirm the contents of your affidavit to be true.

Court staff are Commissioners for Oaths. You may swear your completed affidavit in front of them. This service is free.

Any lawyer can be a Commissioner for Oaths. Commissioners for Oaths may also be found in businesses like banks, insurance agencies, and law offices. You will likely have to pay a fee for this service.

3. Take two copies of your affidavit (with a copy of the support agreement attached as an exhibit to each copy of the affidavit) to the Court of King's Bench for filing.
4. If you do not have an existing court file, let the Local Registrar's office know that, and that you are filing this agreement, so that it can be enforced by the Maintenance Enforcement Office.
  - a. Have the Local Registrar stamp the original copy of the affidavit, with their stamp indicating that a copy has been filed. Then, have them stamp the additional copy, too.
  - b. There is no fee to file your affidavit and attached agreement.
5. Take the copy of the affidavit (with the attached agreement) that has been stamped by the Court and file it with the Maintenance Enforcement Office (Room 100, 3085 Albert Street, Regina, SK S4S 0B1).

### More Information

Family Law Information Centre

Phone: 306-787-5837 or toll-free 1-888-218-2822 (ext. 2)

[familylaw@gov.sk.ca](mailto:familylaw@gov.sk.ca)

July 2023

COURT FILE NUMBER \_\_\_\_\_



COURT OF KING'S BENCH FOR SASKATCHEWAN  
(FAMILY LAW DIVISION)

JUDICIAL CENTRE \_\_\_\_\_

PETITIONER \_\_\_\_\_

RESPONDENT \_\_\_\_\_

**AFFIDAVIT OF \_\_\_\_\_**  
**(your name)**

In the matter of an Application pursuant to Section 11 of *The Family Maintenance Act*,  
to file an Agreement containing Maintenance Provisions

I, \_\_\_\_\_, of \_\_\_\_\_, in  
(your name) (city or town of residence)

the Province of \_\_\_\_\_, MAKE OATH AND SAY AS FOLLOWS:

1. THAT I am the said \_\_\_\_\_ who is one  
(your name as it appears in the attached agreement)  
of the parties to the agreement attached hereto and marked Exhibit "A" to this my affidavit.

2. THAT the said agreement was signed by myself and \_\_\_\_\_  
(name of other party to the agreement)

on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(day) (month) (year)

3. THAT the said agreement contains maintenance provisions for:

Name(s) of Children and/or spousal support recipient

Dates of Birth

_____	_____
_____	_____
_____	_____

4. THAT the said agreement is in effect and has not been set aside or varied by a court, an extra-provincial tribunal, or another agreement.

5. THAT I make this affidavit for the purpose of filing the said agreement in this Honourable Court pursuant to Section 11 of *The Family Maintenance Act*.

SWORN (OR AFFIRMED) BEFORE ME

at, \_\_\_\_\_ Saskatchewan,

this \_\_\_\_\_ day of \_\_\_\_\_,

20\_\_\_\_

\_\_\_\_\_

Commissioner for Oaths

for Saskatchewan



\_\_\_\_\_

(signature)

(MUST BE WITNESSED BY  
COMMISSIONER FOR OATHS)

I HEREBY certify that the attached agreement was filed in the Court of King's Bench, Judicial Centre of \_\_\_\_\_, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, pursuant to section 11 of *The Family Maintenance Act*.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy Local Registrar

**CONTACT INFORMATION AND ADDRESS FOR SERVICE**

**Address for service and contact information of party filing this document:**

Name of party:

Address for service:

Telephone number:

Fax number:

E-mail address: