



Saskatchewan Coroners Service

Community Coroners – Multiple Locations

The Saskatchewan Coroners Service (SCS) is responsible for the investigation of all sudden, unexpected, and unnatural deaths in the province in accordance with *The Coroners Act, 1999*. Coroners in Saskatchewan are appointed by the Chief Coroner and serve the citizens of the local community and surrounding areas where the coroner resides.

The SCS is seeking mature, discrete, compassionate, and community minded individuals to work as coroners with the responsibility to answer the who, how, when, where, and by what means the deceased died and look at aspects of prevention. The SCS is currently recruiting community coroners in the following locations: Black Lake/Stony Rapids, Lumsden/Regina Beach, Meadow Lake, North Battleford, Pelican Narrows/Creighton/Flin Flon and Regina.

In accepting the role of a coroner, the individual must be able to commit to handling most of the death investigations that occur within their community (i.e., serving a radius of 80 to 100 kms). Coroners work strictly on an as needed/requested basis and are paid through fee-for-service according to the fees outlined under *The Coroner Regulations, 2000*. Since coroners are paid on a fee-for-service basis and are **not** Government of Saskatchewan employees, they do not receive employment benefits such as health and dental benefits, sick leave, pension, etc. This appointment involves conducting death investigations at any time of the day or night, as well as on weekends and statutory holidays.

Duties and Responsibilities:

Independently conduct death investigations using medico-legal investigation principles and techniques to coordinate all aspects of the investigation in accordance with *The Coroners Act, 1999* by:

- Attending the scene of death and completing a thorough examination of the scene, the body, and the history of the deceased through the collection of relevant information and evidence (note: some scenes/bodies may be of graphic nature);
- Liaising with police, health professionals, transport service companies, funeral homes, next-of-kin and other parties;
- Working with available transport services, the coroner will arrange transportation of the body;
- Collect, review, and analyze all relevant medical/social history of the deceased;
- Through the coroner's ability to assess and analyze the information collected from the scene, body, and medical/social history of the decedent, the coroner must determine the nature and extent of further investigation including the need for a post-mortem examination (e.g., autopsy, external examination, and toxicology) and make the necessary arrangements with professionals to conduct these investigations;
- Providing information and guidance to families and create an environment that recognizes, supports, and respects the diversity of cultures and religious beliefs and practices; and
- Creating various documents outlining your investigative findings and recommendations within the required timelines. This includes entering information into an electronic case management system.

Demonstrated Knowledge, Skills, and Attributes:

- Strong interpersonal skills in order to develop and maintain effective working relationships with agencies, organizations, and institutions that have a vested interest in the death;
- Ability to apply investigative principles and techniques, problem solving and use critical thinking and sound judgement in all investigative activities;
- Ability to communicate clearly, accurately, concisely, and sensitively both verbally and in writing to prepare reports, correspondence, conduct interviews, and deal with sensitive situations;
- Ability to accurately reference and apply legislation and regulations, policies, procedures, and standards in relation to conducting death investigations;
- The ability to accurately collect, document, and present investigative findings in accordance with strict timelines;
- The ability to recognize, assess, mediate, and resolve conflict and/or stress-related situations involving clients, stakeholders, or the public;
- Passionate, approachable, resourceful, confident, and thorough in conducting death investigations;
- Experience and/or knowledge of medical and/or investigative matters would be an asset (can be learned);
- Knowledge of government agencies, stakeholders, and the justice and/or healthcare systems would be an asset (can be learned);
- Empathetic and compassionate in dealing with families; and
- Have availability and commitment to follow through with job responsibilities.

As a successful candidate, you must:

- Be proficient in using a computer and computer applications;
- Be a Saskatchewan resident;
- Have a valid driver's license and reliable vehicle;
- Be subject to a criminal record check; and
- Attend a five-day training course held by the SCS, before commencing coroner duties.

Please note that the following positions are deemed a conflict of interest to the work as a Coroner; and therefore, individuals holding such positions should not apply: mayor, city councilor, Justice of the Peace or any other position in public office; member of a Police board; member of a Regional Health Authority board; and owner, funeral director or employee of a funeral home.

Qualified applicants should forward a resume and cover letter to coroner@gov.sk.ca before **August 23, 2026**, at 11:59 p.m. Only applicants selected for further assessment will be contacted.