

# OUTREACH REVIEW

## Supplemental Provincial Sales Tax Return

Ministry of Finance  
PO Box 200  
Regina, SK S4P 2Z6  
Toll Free: 1-800-667-6102  
Phone: 306-787-6645  
SaskTaxInfo@gov.sk.ca

Compliance Officer \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Provincial Sales Tax Vendor or Consumer Number: \_\_\_\_\_

Date of Outreach Review: \_\_\_\_\_

### Summary of Tax Payable (per taxpayer's review)

Amount

Tax Due

#### Tax Levy Errors:

Tax Collected and Not Reported	\$ _____	_____
Tax Not Collected	\$ _____	_____
Tax Collected in Error	\$ _____	_____
Other (Specify) _____	\$ _____	_____

#### Consumer Purchases:

Tax Payable on Machinery, Equipment, Tools	\$ _____	_____
Tax Payable on Business Supplies	\$ _____	_____
Tax Payable on Services (e.g. janitorial, accounting)	\$ _____	_____
Tax Payable on Vehicles	\$ _____	_____
Other (Specify) _____	\$ _____	_____

**TOTALS** \$ \_\_\_\_\_

- NOTE:**
- The Provincial Sales Tax Rate is 6%
  - Please forward this completed form along with payment, within 30 days, to the above address.
  - Cheques are payable to the Minister of Finance.
  - This review may be subject to future audit; therefore, please retain documentation and receipts.
  - You can apply to the Revenue Division for a credit or refund of tax paid in error.

*I hereby certify that the information in this declaration is correct and complete to the best of my knowledge and belief.*

\_\_\_\_\_  
Name of Authorized Official

\_\_\_\_\_  
Business Phone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Resident Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Fax Number