

SECOND'S LICENCE APPLICATION

This application package contains information on obtaining a licence to serve as a second in the Province of Saskatchewan. As per section 3(9) of *The Athletics Commission Regulations*, a licence is valid until December 31 of the year in which it is issued unless sooner suspended or cancelled.

There are two (2) steps to obtaining a second licence. The applicant must:

Step 1 Complete the **Second's Licence Application Form** in full.

Step 2 Forward the following documents to the Athletics Commission of Saskatchewan:

- Your completed **Second's Licence Application Form**;
- Clear** photocopies of two (2) pieces of personal identification, one of which has your photo and is government-issued (example: passport, driver's licence);
- Your non-refundable application fee in the amount of \$40 (Canadian funds)

Keep a copy of your application and all supporting documents for your records.

As processing times vary, ensure you submit your application well in advance of any event you wish to serve as a second.

Direct all required information to:

Attn: Chairperson of the Athletics Commission of Saskatchewan

Mailing Address: 3211 Albert Street, Regina, Saskatchewan, S4S 5W6

Phone: 306-787-8985 Fax: 306-787-5523

Email: acs@gov.sk.ca

SECOND'S LICENCE APPLICATION FORM

A. APPLICANT INFORMATION		
Legal Name (<i>first, middle, last</i>):		
Address (<i>street address, city, province, postal code</i>):		
Mailing Address (<i>if different from above</i>):		
Telephone number (<i>include area code</i>):	Fax number:	Email Address:
Date of birth (<i>month/day/year</i>):	Country of Citizenship:	

B. OTHER JURISDICTION IN WHICH APPLICANT HOLDS A SIMILAR LICENCE TO THAT BEING APPLIED FOR AT THIS TIME		
List the jurisdictions in which you hold a similar licence to that being applied for.		
Name of Jurisdiction	Licence Number	Expiry Date

C. DISCLOSURE
<p>1. Has the applicant been investigated by a regulatory authority in a jurisdiction outside Saskatchewan for wrongdoing with respect to a second's licence or the equivalent of a second's licence in that jurisdiction? If yes, please provide details (below) of the investigation, including its results and whether a penalty was imposed. Use a separate sheet if necessary.</p> <p style="text-align: right;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p>

D. APPLICATION FEE

\$40 (Canadian funds)

Enclosed is my non-refundable application fee (in Canadian funds)

Application fee mailed separately

Cheque or money order must be made payable to: MINISTER OF FINANCE

E. CONSENT, STATEMENT AND DECLARATION

TO BE READ AND SIGNED BY AN INDIVIDUAL APPLYING FOR A SECOND'S LICENCE:

I certify that all of the information provided in this application is true to the best of my knowledge and belief.

I understand that if there is a change in circumstances or information as provided in this application, I am required, pursuant to *The Athletics Commission Act*, to notify the Commission within 30 days.

I understand that this information is being collected by the Commission for the purpose of processing licensing applications under *The Athletics Commission Act*.

I understand that the Commission will review and may contact other parties to confirm the information provided.

I understand that any false or inaccurate statements contained in this application for licencing or failure to disclose may be deemed sufficient cause for rejection of this application by the Commission.

I certify that I have read and understood the applicable Terms and Conditions of a Second's Licence in Saskatchewan.

Signature:

Date (month/day/year):