ANNUAL REPORT

OF MUNICIPAL WEED INSPECTOR TO THE COUNCIL FOR 20……

To the Municipal Council,

c/o: _____**Municipal Administrator/Clerk**

Municipality of: _____**No.** _____

Street Address: _____

City/Town: _____ **Postal Code:** _____

To the Councilors and Reeve,

A. In making this annual report I _____attach herewith the following documents
Weed Inspector Name
concerning my work during the present season:

1. Two copies of this report. (One copy for the municipal office and one to be sent preferably via email (**crops@gov.sk.ca**), mail or fax (**306-787-0428**) to the 'Executive Director, Crops and Irrigation Branch, Saskatchewan Ministry of Agriculture, Room 125, 3085 Albert Street, REGINA SK S4S 0B1').

2. Two copies of all **agreements** made, and **orders** issued during the present season. (One copy for the municipal office and the other for the 'Executive Director').

B. According to my weekly reports mailed regularly to the municipal office during the present season you will note that I have been on duty for the number of days in each month as shown below.

NO. OF DAYS ON DUTY		NO. OF DAYS ON DUTY		NO. OF DAYS ON DUTY	
March		April		May	
June		July		August	
September		October		November	

C. I wish to make the following statement regarding general conditions observed regarding prohibited, noxious and nuisance weeds found, measures taken, and results obtained:

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Further remarks (including suggestions for future work) .....

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Yours truly,

(Signed) .....
Weed Inspector

Printed Name ..... No. .....

Address .....

Telephone .....

Dated ..... 20.....