


# Early Childhood Educator Training Exemption Application

 Prior to completing this form, please read the *Saskatchewan Early Childhood Educator Exemption Guide for Child Care Centre Boards and Employees*. This application should be submitted one month prior to the start date of the course(s) listed on the Early Childhood Educator (ECE) Education Plan.

<b>Exemption Type</b>		
Check (✓) all the option(s) that apply to this training exemption:		
<input type="checkbox"/> This is a training exemption on behalf of a child care centre director.		
<input type="checkbox"/> A letter stating the reasons the board has been unable to hire a qualified Director is attached (for first time Director exemption application only).		
<input type="checkbox"/> This is a training exemption on behalf of an employee providing child care services.		
<input type="checkbox"/> Enrolment verification from the post-secondary institution is attached.		
<b>A. Child Care Centre Employee</b>		
Legal First Name	Legal Middle Name	Legal Last Name
Previous Names include maiden name, previously married or nickname (if applicable)		Date of Birth (Year/Month/Day)
Mailing Address/Box Number		City/Town
Province/Territory		Postal Code
Email Address		Phone Number
<b>B. Child Care Centre Information</b>		
Child Care Facility Name		
Street Address		
City/Town	Postal Code	
Child Care Facility Email	Child Care Facility Phone Number	
Child Care Facility Director		

**C. EARLY CHILDHOOD EDUCATOR (ECE) EDUCATION PLAN**

1. List the courses below for which you have registered for and will be taking within the next 12 months from the date on this form. Identify start and end dates and name of institution. You must be continuously registered in courses until you achieve an ECE level. **Attach enrolment confirmation for each course in which you are registered in.**

Course Name	Start Date (Year/Month/Day)	End Date (Year/Month/Day)	Name of Post-Secondary Institution

2. Please indicate your ECE Certification completed:

Working on ECE I

I am certified as an ECE I and working on ECE II

I am certified as an ECE II and working on ECE III

**D. Employee Declaration**

I intend to complete the courses within the time periods listed on the above ECE Education Plan.

Signature	Date

**E. Child Care Centre Board Chairperson Declaration**

I acknowledge that as licensee, the child care centre meets the requirement of Section 41 or 42 of *The Child Care Regulations, 2015*, only with an active and valid exemption for the above individual. The validity of an exemption is contingent on the individual acting in accordance with the ECE Education Plan. The child care centre board will monitor the employees' progress in successfully fulfilling the ECE Education Plan.

Print Name of Board Chairperson	Signature	Date

**Submit the form electronically to:**

<p><b>Director Exemption:</b>          Email: your centre directors' Early Learning and Child Care Consultant          Subject Line: Director Exemption for (insert director first and last name)</p>	<p><b>Employee Exemption:</b>          Email: <a href="mailto:ececertification@gov.sk.ca">ececertification@gov.sk.ca</a>          Subject Line: Exemption for (insert name of child care facility)</p>
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For questions, please contact Saskatchewan Ministry of Education - ECE Certification at [ececertification@gov.sk.ca](mailto:ececertification@gov.sk.ca) or 1-855-824-9419.