

FORM 5		REQUEST FOR CONSENT TO MAKE FINAL APPLICATION FOR TITLE Pursuant to Section 24 of <i>The Tax Enforcement Act</i>	
The Provincial Mediation Board 304 – 1855 Victoria Avenue REGINA SK S4P 3T2		Phone 1-877-787-5408 Email pmb@gov.sk.ca	
Name and Address of Municipality	Name		
	Mailing		
	Address		
	Email		

The municipality asks the Board to consent under *The Provincial Mediation Board Act* to the municipality's Final Application for Title. The following information is submitted in support.

Information about the property				
Legal Description Of Property	<i>Typical Urban</i>		<i>Typical Rural</i>	
	Lot(s)		Quarter	
	Block		Section	
	Plan		Township	
			Range	
			West of # Meridian	
Civic Address				
Surface Parcl #				
Assessed Owner	Legal Name			
	Address			
Registered Owner (if different than Assessed Owner)	Legal Name			
	Address			
Roll Number(s)				
Property Tax Class:			In Use:	
Information about value and taxes				
Arrears owing, as of date of this application				
Current year levy (<i>previous year, if taxes have not been levied</i>)				
Local improvement charge, if any				
Estimated tax enforcement costs				
Penalty rate on arrears – Annual % rate				
Assessed Value	Land:		Improvements:	
Estimated market value of land and improvements				
Remarks				

Additional information		
Date and amount of last payment	Date:	
	Amount:	
Name and address of mortgagee(s), if any. Including email addresses.		
What has the municipality done to collect the taxes on this property? Include details of all communications with the registered owner(s).		
Keep the Board informed of communications that occur after submitting the Request for Consent.		
Provide general information about the registered owner(s), such as place of employment or other situations which could be a factor in tax arrears.		
Contact information		
Municipal agent, if different than municipal contact	Name:	
	Address:	
Municipal Contact Information	Name:	
	Telephone:	
	Email:	
	Fax:	
		Date:

Enclosures:

- Copy of title(s), updated within the last year
- Fee of \$20 per assessed property

Payment Methods Accepted:

(Complete the attached Credit Card Payment Form, if applicable.)

MasterCard

Visa

Cheque (only if mailing paper form)

Credit Card Payment Form

PLEASE TYPE, OR PRINT CLEARLY (IF NOT TYPED)

Date: _____

TO:
Provincial Mediation Board:

304 - 1855 Victoria Avenue S4P 3T2

Phone: 1-877-787-5408 or 306-787-5408

Email: pmb@gov.sk.ca

With regard to (list properties with their registered owners):

My credit card number and expiry date are listed below:

☐ Mastercard ☐ Visa

Account Number:

Expiry Date:

CVR Number from the back of the card (3 digits):

Fee Amount Being Paid (\$20 per assessed property): \$

Total Amount to be Charged: \$

Print name above and sign below

Authorized Signature

General Information

1. Obtain a copy or copies of the Title(s) from ISC. The Board requires copies that are not more than one year old.
2. What are the tax arrears, costs and penalties to date. For example, if the request is filed February 15, 2020, show the tax arrears, costs and penalties as of February 15, 2020, not the date that the lien was registered.
3. A fee of \$20 must be provided for each assessed property on the application. There can be more than one title for a single assessed property. For example:
 - if a quarter of land is assessed as a single parcel, one application and a single fee of \$20 is payable, even if there are separate titles for all Legal Sub Divisions (LSD).
 - if four joined lots in an urban area are assessed as a single parcel, one application and a single fee of \$20 is payable, even if there are separate titles for all four lots.

If each lot or LSD is assessed separately, you need to apply for each lot or LSD, and pay the \$20 fee for each lot or LSD, even if they all have the same owner.

4. Advise the Board if the municipality is aware that the taxpayer has filed for bankruptcy. Inform the Board if the municipality files as a creditor with the trustee.
5. Tax enforcement may be used to enable persons who have a valid claim to ownership of land, but are not the title holders. Those persons may enter into agreements with the municipalities through which the municipality will obtain title through tax enforcement proceedings, and the municipality will transfer title to the person upon payment of all taxes, arrears and costs. The Board must approve of the proposed agreement.
6. After the municipality has obtained title to property, the property must be offered for sale. The surplus from the sale, after payment of taxes, arrears and costs, and after payment of tax arrears owing on any other property that the assessed owner holds in the municipality, must be returned to the registered owner.