Northern Capital Grants Program

NCG-3 Application to Request Grant Payment

Where this form is completed for a shared asset, the applicant municipality must coordinate the completion and submission of this grant funding request and must include all partner financial contributions and supporting documentation.
For shared assets resulting from an eligible NMTA program do not complete this form (each municipality must complete an Application for Eligible NMTA Program Support (NCG-6)).

Section 1: Applicant Information	
Municipality:	
Applicant Name:	
Application Number:	
Partner Municipalities (where applicable):	

Section 2: Final Costs and Funding Sources Received (Actuals)			
Applicant Municipality			
(A)	Total final cost (actual):	$	
(B)	All other funding sources received specifically towards the capital asset: Some examples include: • Federal and provincial grants • Partner contributions • Donations • Trade-ins Do not include NCG or required municipal contribution.	**Amount**	**Source**
		$	
		$	
		$	
		$	
		$	
		$	
(C)	Total of all other funding sources: add all of (B)	$	
(D)	**Net cost: (A) minus (C)**	$	

Recoverable GST is deducted from the total final cost.
Interim funding and grant advances received are deducted from the total grant payment.

Section 3: Final Costs and Funding Sources Received (Actuals)			
Partner Municipalities (where applicable) Complete and attach additional sections to the application as necessary (for multiple partners)			
(E)	Total partner costs (actual):	$	
(F)	All other funding sources received specifically towards the capital asset and directly by the partner: Do not include any grants stated under section 2 row (B), NCG or required municipal contribution.	**Amount**	**Source**
		$	
		$	
		$	
		$	
(G)	Total of all other funding sources: add all of (F)	$	
(H)	**Net partner costs: (E minus G)**	$	

Section 4: Mandatory Application Documents	
☐	Proof of expenditures for completed purchase: • Copies of all invoices and receipts for completed work and/or purchases. • Copy of the cheques that indicate the invoice(s) have been paid. • Copy of negotiated (cleared) cheques.
☐	Proof of municipal partner contribution(s). This applies to applications for shared assets where the municipal partner has been approved for the NCG program for their financial contribution and they are also requesting grant payment.
☐	Proof of asset insurance coverage (excluding assets such as roads that are not insurable assets).
☐	Project manager final construction report where qualified project management is required.
☐	Any outstanding documents requested.

By signing and submitting this application, the applicant declares that all the information provided is accurate and the project is complete.

Date	Position Title
Printed Name	Signature

Submit the completed application package to: nmsgrants@gov.sk.ca. State the form number and the assigned application number in the email subject line. For example: “NCG-3, DEN-NC24-04”