

**Section:** PRIVATE SIGNING OPPORTUNITIES**Subject:** APPLICATION FORM

## COMMUNITY PROMOTIONAL SIGN APPLICATION FORM

**PART 1**Applicant: \_\_\_\_\_  
(Community)

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Application to install a sign(s) within 400 metres of a provincial highway at the following location(s):**

Highway #	Parcel #	Legal Land Location or GPS Coordinates	Distance from Highway Centre Line (m)	Landowner Name

I/We certify that permission to install the sign has been obtained from the landowner(s).

\_\_\_\_\_  
Signature of Applicant\_\_\_\_\_  
DateSubmit completed application form it to your nearest Regional Office: [Link to Regional Office Areas Map](#)**INSTRUCTIONS TO APPLICANTS**

We suggest that a signed letter authorizing the sign installation be obtained from the land owner. This letter should be retained by applicant for future reference.

On a separate sheet of paper, the applicant will provide the following;

1. A diagram, sketch or photo of the proposed sign including:
  - the dimensions of the sign; and how it is mounted (Wood Post, Vehicle, Trailer, etc.)
  - the colour of the background and lettering.
2. A sketch of the proposed location including:
  - distance from highway centreline;
  - distance from property lines (road allowance, blind line, ¼ line);
  - direction that the sign faces; and
  - distance from any existing private sign.

**Applicants are reminded that signs must comply with all local bylaws.**