

Provincial Railway Guide

Industrial Railways Registration Form – RRD 4000

Provincially regulated railways include all railway operations within the province of Saskatchewan that are not federally regulated. Any industrial operation that loads, handles or moves railcars, or owns operable railway infrastructure is considered to be a railway as per *The Railway Act*.

All industrial railways are required to:

1. Obtain an Operating Authority Certificate (OAC) from the Highway Traffic Board.
2. Provide proof of insurance to the Highway Traffic Board.
3. Submit rail related accident/incident reports in accordance with prescribed timelines.

Depending on the size and type of railway operations, an industrial railway may also be asked to:

1. Submit a Safety Management Plan.
2. Submit a request for a partial exemption from *The Railway Act* (at the discretion of the railway owner/operator).
3. Provide any other information required by the minister to ensure railway operations are being conducted safely.

Industrial Railway Operators are responsible to provide up to date information in the data sheet below, which reflects current operations to Railway Programs: rail.services@gov.sk.ca

This data sheet must be provided to the Highway Traffic Board as part of the OAC application and renewal process.

INDUSTRIAL RAILWAY REGISTRATION FORM

Company

Company Name		Company Contact Name	
Company Contact Phone Number		Company Contact Email	
Company Address /Physical Location		Company Mailing Address	

Infrastructure and Equipment

Total Length of Tracks (ft)	
Number of Switches/Turnouts	
Number of Public Grade Crossings	
Number of Private Grade Crossings	
Number of Bridges	
Number of Locomotives	
Number of Mobile Car Movers	
Number of Car Pullers	

Maintenance Programs

Track is maintained by: ☐ Railway company staff ☐ Third party contractor

Locomotives/car movers maintained by: ☐ Railway company staff ☐ Third party contractor

Capital Programs

Are you planning any major track or equipment purchases, repairs or upgrades in the next three (3) years? ☐ YES ☐ NO

If yes, please specify: _____

Railway Operations

Railway service provider: ☐ Canadian National ☐ Canadian Pacific Kansas City
☐ Other: _____

Internal car switching conducted by: ☐ Railway company staff ☐ Third party contractor

Third party contractor name (if applicable): _____

Commodities

Dangerous Goods (DG)		Non-Dangerous Goods (Non-DG)	
Product Name & UN I.D.	Annual No. of Cars	Product Name	Annual No. of Cars
Approximate Total Number of DG Cars Handled per Year:		Approximate Total of Non-DG Cars Handled per Year:	

Railway Safety

Do you conduct monthly track inspections?	☐ Yes	☐ NO
Has your staff been trained on car handling/securement?	☐ Yes	☐ NO
Do you have car handling procedures?	☐ Yes	☐ NO
Has your staff been trained to operate locomotives/car movers?	☐ Yes	☐ NO
Do you utilize blue flags?	☐ Yes	☐ NO
Do you have derails installed at your location?	☐ Yes	☐ NO

Contact

For more information: Railway Programs
800 – 1855 Victoria Avenue
REGINA SK S4P 3T2
Phone: 306-787-9468
Email: rail.services@gov.sk.ca