

Saskatchewan Building Move Permit Application

Last Amended: June 2023

Applications for a building move in Saskatchewan must be sent to the Saskatchewan Permit office by either:

EMAIL: sgipermitoffice@sgi.sk.ca

FAX: 306-775-6909

Note: Each application represents a single trip only. Multiple moves each require a separate application and permit.

DATE	:	_____	COMPANY	:	_____
CONTACT	:	_____	EMAIL	:	_____
PHONE	:	_____	FAX	:	_____
PLATE NUMBER	:	_____	BUILDING TYPE	:	_____

IFTA: YES ☐ NO ☐ **PRORATED:** YES ☐ NO ☐ **PRORATED/REGISTERED WEIGHT:** _____

BEAMS & DOLLIES EQUIPPED WITH FULLY FUNCTIONING BRAKES AND SUSPENSION: YES ☐ NO ☐

JOB # : _____ **APPLICATION # (from Permit Office)** _____

Start Date: _____ **Completion Date:** _____

Please note that a minimum of **2 business days** must be given if the proposed route involves travel through a Rural Municipality, otherwise, **1 business day** notice is required. Notice period runs between 8 am – 5 pm, Monday through Friday and does not include statutory holidays. The notice period will begin again if changes are made to dates, dimensions or route.

Notice Period Begins on: Date: _____ **and Time:** _____

REVISION: YES ☐ NO ☐ Submitted to Permit Office: DATE(MM/DD/YY) _____

REASON: Date Extension: ☐ Route Change: ☐ Dimension Change: ☐

New Notice Period of RM's Begins: Date: _____ Time: _____

ORIGIN: _____ **DESTINATION:** _____

ROUTE (Please attach a map of the proposed route if available):

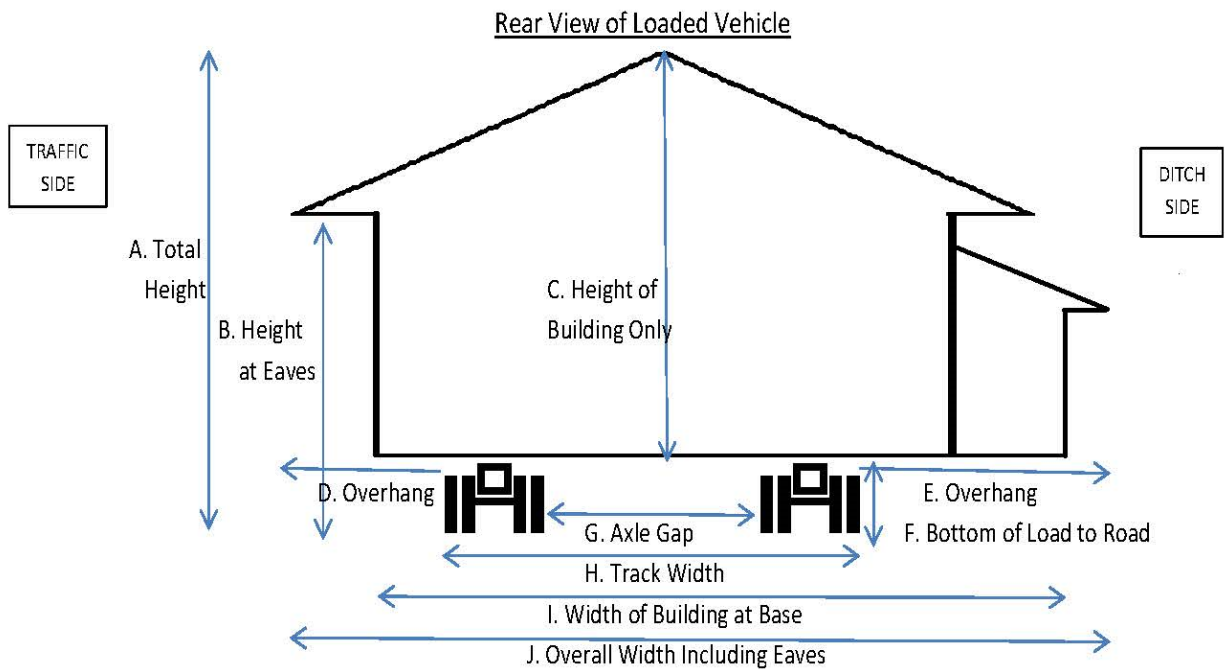
This permit is subject to any restrictions in effect at the time of the move (spring road bans, construction, etc.) It is the mover's responsibility to check the Highway Hotline for current restrictions.

RURAL MUNICIPALITIES INVOLVED (email addresses provided by Permit Office): YES ☐ NO ☐

RM # _____ RM # _____ RM # _____ RM # _____ RM # _____

RM # _____ RM # _____ RM # _____ RM # _____ RM # _____

BUILDING DIMENSIONS AND WEIGHTS: (Please attach a line drawing of a new home or picture of existing home)



A.= _____

F.= _____

Overall Length: _____

B.= _____

G.= _____

Beam Length: _____

C.= _____

H.= _____

Length of Building at Base: _____

D.= _____

I.= _____

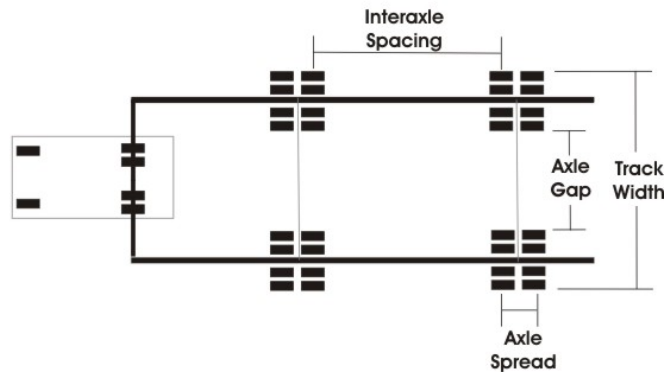
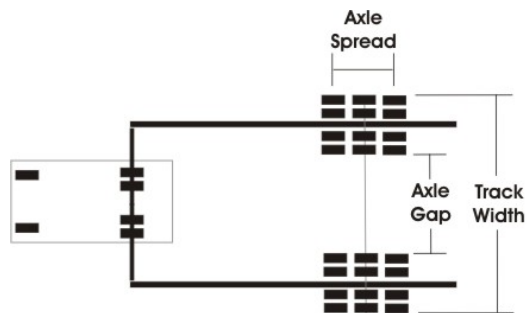
E.= _____

J.= _____

of Axles Truck/Tractor _____ # of Dollies _____ # of Wheels per Dolly _____

Do dollies have built-in lifting capabilities? YES ☐ NO ☐

Do Dollies have built-in steering capabilities? YES ☐ NO ☐



Dolly Axle Combination: _____ Axle Spread: _____

Axle Gap: _____ Interaxle Spacing: _____

Dual Lane Loading: YES ☐ NO ☐

GROSS VEHICLE WEIGHT

Weight can be calculated one of 2 ways:

1. A weight estimation can be determined from the crib jack gauges by using the following formula: Individual crib jack load weight = square inches on top of crib jack x psi

NOTE: - total weight can be determined by adding all of the individual crib jack weights as determined above
- weight is in pounds

- equipment (tarp weight, etc) is in addition to this estimate

2. The following formula can be used to determine an alternative weight estimation for the building structure:

Building weight (in pounds) = 44 lbs x length(ft) x width (ft)

OR

Building weight (in kilograms) = 20 kgs x length (ft) x width (ft)

NOTE: Gross vehicle weight = building weight + tare weight of truck and beams.

Legal weight (kgs):

	Steer (Truck)	Drive	16 wheel dolly	24 wheel dolly
Primary	7300	17000	17000	21000
Secondary	5500	14500	14500	20000
Steer (Power Unit/Highway Tractor)				
Primary	6000			
Secondary	6000			

Break down the weights as follows:

Actual GVW (kgs): _____ Prorated/Registered Weight (kgs): _____

Detail (Steer/drives etc.)	Axles	# Tires	Tire Size	Axle Group Weight	Axle Spread (if 2 or more axles)	Interaxle Spacing to next group

*****NOTE: If bridges are present along the route and the gross weight of the configuration exceeds 70,000 kgs Bridge Services approval will be required to process this application. Please ensure the application includes detailed routing information, inter-axle spacings, and land locations. Please allow for 2 weeks for Bridge Services to provide approvals. Failure to supply this information will delay the approval process.

Travel on specific two lane highways will only be allowed where there is no reasonable alternate public road available. Please refer to [Schedule B - Two Lane Route Restricted Highways](#)

Travel on four lane highways will only be allowed under the following conditions:

- Specialized trailers designed specifically to move the building or beams and dollies equipped with fully functional brakes and suspension
- For beams and dollies without fully functional brakes and suspension and in excess of 7.32m width, travel will only be allowed where there is no reasonable alternate public road available.
- A minimum of 3 escort vehicles (one lead and two rear) are required. Additional escorts may be used as required.
- The unit must travel in the right lane only except for passing obstructions. All efforts shall be made to allow the left lane to remain unencumbered.

ROUTE ASSESSMENT:

The following is to be completed by a company representative that has driven the route.

The movement of this load will be a major undertaking and will require a detailed study into all aspects of the move. **CARRIER MUST CHECK THE ROUTE FOR OBSTRUCTIONS PRIOR TO MOVEMENT.**

NOTE: Special circumstances may require a full Transportation Management Plan (TMP) to be completed and submitted to mhitrucking@gov.sk.ca.

Highway Hotline must be contacted at 306-787-2454 at the following times:

- 48-hours prior to the massive move during regular business hours;
- At the start and end of the move; and
- Every 2-hours in between and during contingencies.

Contact information:

Provide the name and phone of the assigned traffic control supervisor who will accompany the load throughout the move.

Name: _____ Phone Number: _____

1. Safety

Provide details on actions taken to ensure the safety of the traveling public as well as the crew and the crews of the power line escorts. This includes but is not limited to holding a tailgate meeting prior to move; ensuring the driver and crew understand all permit conditions; ensuring the driver maintains a copy of the permit and the permit conditions in the cab and understands all conditions to ensure compliance.

2. Traffic

a) Document how you will accommodate other traffic keeping in mind that the load may be traveling at a slow speed due to line lifting. Maximum wait times for other traffic and procedures for allowing other vehicles to pass from both the front and rear. Explain your procedures and processes.

b) Identify locations (near urban centres, mines, and major interchanges) along the route that will be used to allow for traffic accommodation.

3. Signs

Some traffic signs may have to be temporarily removed. Provide details on the location and clearance of all signs encountered on route and your procedures for ensuring any obstructions will be cleared. List the authorities, with contact information, ensuring proper authorities have been notified and permission is obtained before removal or arrangements have been made to move the obstacle. (For highway signs call MoH Provincial Signing @ 306 933 8258 or steve.rosvold@gov.sk.ca)

4. Route Segments / Schedule

Provide details on the schedule of the legs of the route and location of possible pullouts for, unexpected delays, emergencies, planned staging areas and storage areas, as well as contact information for the area that the load will be stored during the night if the move will take more than one day.

5. Vertical and Horizontal Obstructions

There may be numerous obstructions along the route which may be narrower or lower than the load. Provision must be made to avoid these obstacles. Please provide details on the location of all obstructions along with the width or height of obstructions. Document details on the height/width of load in comparison to obstructions and how these obstructions will be cleared.

6. Local Authorities and Police when required

If applicable, each Rural Municipality along the route must be consulted and permission granted to use Municipal roads. Written permission must be obtained when loads GVW exceeds 54,500kg or when a TMP is required. When indicated by the municipality, local enforcement, fire, EMS, etc. **MUST** be contacted. List details of approvals obtained.

8. Other Authorizations

Identify the utility or railway companies you are required to receive permission from for the movement of this load.

SaskPower ☐ CP Railway ☐
Sasktel ☐ CN Railway ☐

Other: _____

Once a permission from the identified body above is received, please send it to SGI Permit Office at sgipermitoffice@sgi.sk.ca

☐ I verify that I have driven the route identified and all of the above information is correct.

Signature of Representative: _____ Date: _____

Comments



THIS FAX/EMAIL WAS SENT BY THE PERMIT OFFICE AS A COURTESY. IF YOU HAVE ANY QUESTIONS CONCERNING THIS MOVE, PLEASE DIRECT YOUR INQUIRIES TO THE MOVER.

☐ This application has been received by the Permit Office.

You will be eligible to call in to receive your permit number at _____ am / pm on _____.

This facsimile/email is confidential and intended solely for the use of the individual or entity to whom it is addressed. If you are not the named addressee, please notify the sender immediately that you have received this fax/email by mistake, and please return the original message to us at the above address at our cost. If you are not the intended recipient you are notified that using, disclosing, copying or distributing the contents of this information is strictly prohibited.

APPROVALS

PERMIT OFFICE USE ONLY

MINISTRY OF HIGHWAYS REGIONS INVOLVED :

☐ 7000 - South ☐ 8000 - Central ☐ 9000 - North

Application Date: _____ Time: _____ Completed by: _____

ADDITIONAL APPROVALS

District Operations Manager Approval Required: YES ☐ NO ☐ **Signature** _____

Additional Notes/Conditions: **Date:** _____

MoH Policy Approval Required: YES ☐ NO ☐ **Signature** _____

Additional Notes/Conditions: **Date:** _____

Permit Office Extra Notes/Conditions:

- ☐ Additional fees will apply for travel on the High Clearance Corridor.
- ☐ Additional fees will apply for exceeding registered gross vehicle weight.

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