Public Complaint Form

Form F
(Section 38, The Police Act, 1990 /
Section 42, Municipal Police Discipline Regulations, 1991)

Saskatchewan Public Complaints Commission
300-1919 Saskatchewan Drive
Regina, SK S4P 4H2
Phone: 306-787-6519

NOTE: An intentionally false complaint under *The Police Act, 1990* may result in criminal charges for public mischief or obstructing a peace officer.

Complainant Information

Surname: _____ First Name/Initial: _____

Date/Time Reported: _____

Home Address: _____ City/Town: _____

Province: _____ Postal Code: _____

Email Address: _____

Do you agree to be contacted by email? Yes No

Phone (Home/Cell): _____ Phone (Business): _____

Was anyone involved in the complaint **less than 18 years old** at the time of the incident? ☐ Yes ☐ No

If yes, give their name: _____

Possible Third Party Complaint: _____

Incident Report

NOTE: In accordance with the *Police Act, 1990,* the legislated time limit for a pulbic complaint against an officer is 12 months from the day the incident was known to the complainant.

Date Incident Occurred: _____ Time_____ ☐ a.m. ☐ p.m.

Location: _____

Police Service: _____

Specific Allegations of Misconduct:

1. _____
2. _____
3. _____
4. _____

Description of Incident:

_____

_____

_____

_____

_____

_____

_____

_____

Member or Officer (s) Involved (Identify if Known):

1. _____

2. _____

3. _____

4. _____

Injury Report

If an injury or injuries were sustained from the incident please provide details below.

Details of Complainant's Injuries: _____

_____

Attending Physician: _____

Address: _____

Phone: _____

Date: _____

Hospital Attended: _____

Physician: _____

Phone: _____

Date: _____

Witness Contact

Witness Name:	Address:	Phone:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Complaint Received By/ Location

Complaint Received By: _____

Location: _____

Date Received: _____

Complainant Signature

_____ / _____

Complainant's Signature **Date**

Upon completion of this form, please forward it to the Public Complaints Commission via email at commission.publiccomplaints@gov.sk.ca.

You will receive a letter outlining the findings of the investigation at the conclusion of your complaint.

Where the investigation is not completed within 60 days, you will receive an interim report on the status of your complaint with a further report every 60 days until the matter is concluded.

Where a complaint results in a discipline hearing being ordered, you will be advised of the time, date and place of the hearing. You have the right to attend that hearing and to be represented by counsel.