

Canada Community-Building Fund Infrastructure Investment Plan

Please refer to the [Guide to Completing the Infrastructure Investment Plan \(IIP\)](#) when completing this form.

Part 1 – Municipality Information	
Municipality Name:	
Municipality Type:	
Contact Name/Title:	
Street or P.O. Box No.:	
City/Town:	
Postal Code:	
Phone:	
Email:	

Part 2 – Project Information (a separate IIP must be completed for each project)		
<p>Eligible Project Name: The project name should consist of a concise but meaningful reference to a distinct project scope and should provide “at-a-glance” confirmation of project eligibility, category, and objectives. (Examples in Guide.)</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>		
<p>Eligible Project Category (choose one):</p> <p>For expenditures incurred after April 1, 2005:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Capacity Building* <input type="checkbox"/> Community Energy Systems <input type="checkbox"/> Drinking Water <input type="checkbox"/> Local Roads and Bridges <input type="checkbox"/> Public Transit <input type="checkbox"/> Solid Waste <input type="checkbox"/> Wastewater 	<p>For expenditures incurred after April 1, 2014:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Broadband Connectivity <input type="checkbox"/> Brownfield Redevelopment <input type="checkbox"/> Cultural Infrastructure <input type="checkbox"/> Resilience (any project under the former category Disaster Mitigation would continue to be eligible under Resilience) <input type="checkbox"/> Highways <input type="checkbox"/> Recreational Infrastructure <input type="checkbox"/> Regional and Local Airports <input type="checkbox"/> Short-line Rail <input type="checkbox"/> Short-sea Shipping <input type="checkbox"/> Sport Infrastructure <input type="checkbox"/> Tourism Infrastructure 	<p>For expenditures incurred after April 1, 2021:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Fire Halls

*Capacity building includes practices or activities that lead to a tangible study/plan, asset management plans, infrastructure plans and housing needs assessments as per Schedule C, Section 1.1 of the Municipal Funding Agreement.

Eligible Project Description: Please provide a brief overview of the project scope.

1. Main Objective of the Project: (Primary goal of this project)		
2. Project Components and Quantities: (List each component with its quantity - e.g., length of road, pipe in meters, number of assets)	Component Description	Quantity/Outputs (With Units)
3. Expected Outcome: (Result or benefits)		

With the exception of Capacity Building projects, select the investment type that best defines this project. (Definitions in Guide).

New construction Replacement Expansion Enhancement/Renovation/Upgrade Acquisition

Will the project expenditures be capitalized? Yes No (If no, please provide an explanation)

Where will the project be located? *(All descriptors are required)*

Street address or legal land description _____

Latitude _____ Longitude _____

(Refer to Guide. For example, Latitude 50.443053 / Longitude -104.609992)

Site plan or map Attached

If your project has several locations (such as a multiple road or bridge project), attach a separate sheet with all locations listed.

Has the project started? Yes No

What is the actual or forecasted project start date *(dd-mmm-yyyy)* _____

What is the actual or forecasted project end date *(dd-mmm-yyyy)* _____

Does this project relate to infrastructure owned by your municipality? Yes No

If no, a Resolution of Council must be submitted stating that the infrastructure provides direct benefit to the residents of your municipality.

Resolution of Council attached Provide Owner's Name: _____

Estimated Project Costs: Provide information on estimated project costs and funding required:

Total Estimated Project Cost¹ \$ _____ (a)
CCBF Funding² \$ _____ (b)
Municipal Funding \$ _____ (c)
Other Funding (specify below) \$ _____ (d)
Total Funding \$ _____ (b) + (c) + (d) should equal (a)

Other Funding:

Program Name	Project No. (if known)	Amount	Approved	Under Consideration
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

¹This amount is the municipality's estimate of the total eligible and ineligible project costs. If other municipalities are involved in this project, indicate only the portion of the total project costs that relate to your municipality.

²CCBF Funding is the amount of the municipality's CCBF allocation that the municipality requests to be provided for this project and cannot exceed the amount of eligible project costs. Consider maximizing eligible costs within the available CCBF allocation under one project to minimize the administrative burden of submitting several IIPs, if/where possible.

Are other municipalities contributing to this project? Yes No

If yes, attach a list of municipalities and the amount of their contribution. List attached

Part 3 – Outcomes and Outputs

Each of the 19 eligible project categories support one of three national program objectives:

- Productivity and Economic Growth
- Clean Environment
- Strong Cities and Communities

Consider the potential benefits and outcomes for your project:

- Step 1. Select the eligible project category that you identified on page 1.
- Step 2. Review the national program objective associated with that category.
- Step 3. Select at least one applicable outcome from the list provided.

Your project must be able to support at least one outcome and one output, and your IIP will be assessed based on this.

Once your project is reported as complete, an outcomes report will be sent to you to report on the specific benefits and outcomes achieved. This information will become part of an overall outcomes report that the province submits to the federal government.

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
Productivity and Economic Growth Relates to the economic benefits of a project in the community (e.g. increases or potential increases in number of jobs, services, tourism, etc. as a result of the investment).	<input type="checkbox"/> Broadband Connectivity	<input type="checkbox"/> Increase in premises/households experiencing increased or improved service	<input type="checkbox"/> Size of increased or improved service area	<input type="checkbox"/> Area (km ²) <input type="text"/>
	<input type="checkbox"/> Highways	<input type="checkbox"/> Increase in vehicle capacity (no. of vehicles) <input type="checkbox"/> Decrease in travel distance from Point A to B <input type="checkbox"/> Decrease in average travel time from Point A to B <input type="checkbox"/> Increase in estimated service life of infrastructure	<input type="checkbox"/> Number of increased or improved support facilities and installations <input type="checkbox"/> Length of increased or improved highways	<input type="checkbox"/> Count (# assets) <input type="text"/> <input type="checkbox"/> Length (km) <input type="text"/>
	<input type="checkbox"/> Local Roads and Bridges	<input type="checkbox"/> Increase in capacity (no. of vehicles or load limit) <input type="checkbox"/> Decrease in travel distance from Point A to B <input type="checkbox"/> Decrease in average travel time from Point A to B <input type="checkbox"/> Increase in estimated service life of infrastructure <input type="checkbox"/> Increase in public usage of the infrastructure (cycling lanes, paths, sidewalks, trails) <input type="checkbox"/> Decrease in vehicle use (cycling lanes, paths, sidewalks, trails)	<input type="checkbox"/> Number of increased or improved support facilities and installations <input type="checkbox"/> Length of increased or improved roads, highways, bridges, tunnels, and active transportation corridors	<input type="checkbox"/> Count (# assets) <input type="text"/> <input type="checkbox"/> Length (km) <input type="text"/>
	<input type="checkbox"/> Public Transit	<input type="checkbox"/> Increase in ridership <input type="checkbox"/> Decrease in greenhouse gas emissions <input type="checkbox"/> Decrease in average age of fleet <input type="checkbox"/> Decrease in average transit travel time <input type="checkbox"/> Increase in permanent jobs	<input type="checkbox"/> Number of public transit fixed assets receiving investments <input type="checkbox"/> Number of increased or improved seats on public transit vehicles <input type="checkbox"/> Length of new or existing public transit exclusive infrastructure receiving investment	<input type="checkbox"/> Count (# assets) <input type="text"/> <input type="checkbox"/> Count (# seats and/or standing spaces) <input type="text"/> <input type="checkbox"/> Length (km) <input type="text"/>

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
	<input type="checkbox"/> Regional and Local Airports	<input type="checkbox"/> Increase in takeoffs/landings <input type="checkbox"/> Decrease in delays <input type="checkbox"/> Increase in passengers <input type="checkbox"/> Increase in permanent jobs <input type="checkbox"/> Increase in estimated service life of infrastructure	<input type="checkbox"/> Number of increased or improved rolling stock or support facilities and installations	<input type="checkbox"/> Count (# assets) <input type="text"/>
	<input type="checkbox"/> Short-line Rail	<input type="checkbox"/> Increase in load capacity <input type="checkbox"/> Increase in goods handled <input type="checkbox"/> Increase in permanent jobs <input type="checkbox"/> Decrease in average turnaround time: average time between arrival and departure <input type="checkbox"/> Decrease in delays	<input type="checkbox"/> Number of increased or improved rolling stock or support facilities and installations	<input type="checkbox"/> Count (# assets) <input type="text"/>
	<input type="checkbox"/> Short-sea Shipping	<input type="checkbox"/> Increase in fleet, cargo or passenger capacity <input type="checkbox"/> Increase in frequency of service (trips/day) <input type="checkbox"/> Increase in permanent jobs <input type="checkbox"/> Decrease in delays <input type="checkbox"/> Increase in estimated service life of infrastructure	<input type="checkbox"/> Number of increased or improved floating stock or support facilities and installations	<input type="checkbox"/> Count (# assets) <input type="text"/>
Clean Environment Relates to environmental benefits of a project in the community (e.g. reduction in greenhouse gas emissions; clean water, clean air and climate change mitigations etc. as a result of the investment).	<input type="checkbox"/> Brownfield Redevelopment	<input type="checkbox"/> Increase in people using parks/playgrounds on redeveloped site <input type="checkbox"/> Increase in residents benefiting from social housing on redeveloped site <input type="checkbox"/> Increase in taxable assessed value of property <input type="checkbox"/> Address housing pressures relating to infrastructure needs <input type="checkbox"/> Estimated land value of redeveloped site <input type="checkbox"/> Different types of contaminants removed or reduced to safe exposure level	<input type="checkbox"/> Area of land remediated	<input type="checkbox"/> Area (m ² remediated) <input type="text"/>

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
	<input type="checkbox"/> Community Energy Systems	<input type="checkbox"/> Decrease in energy usage <input type="checkbox"/> Decrease in greenhouse gas emissions <input type="checkbox"/> Operational savings <input type="checkbox"/> Increase in kilowatt hours generated off grid	<input type="checkbox"/> Number of increased or improved facilities and installations	<input type="checkbox"/> Count (# assets) <input type="text"/>
	<input type="checkbox"/> Drinking Water	<input type="checkbox"/> Increase in volume of water treated <input type="checkbox"/> Decrease in volume of chemicals used to treat water <input type="checkbox"/> Decrease in drinking water advisories <input type="checkbox"/> Decrease in concentration of contaminants to meet or exceed the Guidelines for Canadian Drinking Water Quality or provincial standards <input type="checkbox"/> Increase in connections to drinking water system <input type="checkbox"/> Decrease in water main breaks <input type="checkbox"/> Decrease in average water consumption <input type="checkbox"/> Increase in estimated service life of waterlines <input type="checkbox"/> Decrease in energy usage (e.g. energy efficient pump) <input type="checkbox"/> Increase in water storage capacity <input type="checkbox"/> Increase in premises/households experiencing increased or improved drinking water service	<input type="checkbox"/> Number of increased or improved drinking water facilities and installations <input type="checkbox"/> Length of increased or improved linear drinking water infrastructure	<input type="checkbox"/> Count (# assets) <input type="text"/> <input type="checkbox"/> Length (m) <input type="text"/>
	<input type="checkbox"/> Solid Waste	<input type="checkbox"/> Decrease in greenhouse gas emissions <input type="checkbox"/> Increase in quantity of solid waste diverted from disposal <input type="checkbox"/> Increase in volume of	<input type="checkbox"/> Number of increased or improved solid waste facilities and installations or rolling stock	<input type="checkbox"/> Count (# assets) <input type="text"/>

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
		methane gas captured <input type="checkbox"/> Decrease in non-compliance incidents <input type="checkbox"/> Increase in premises/ households experiencing increased or improved solid waste service	<input type="checkbox"/> Additional solid waste management capacity built or expanded	<input type="checkbox"/> Mass (in tonnes) <input type="text"/> <input type="checkbox"/> Count (# assets) <input type="text"/> <input type="checkbox"/> Length (m) <input type="text"/>
Strong Cities and Communities Relates to community health, social, and cultural benefits of a project in the community (e.g. promoting healthy living and improved access to	<input type="checkbox"/> Capacity Building	<input type="checkbox"/> Increase in ability to develop long-term planning practices	<input type="checkbox"/> Number of new or improved asset evaluations, assessments and reports <input type="checkbox"/> Number of new or improved capacity-building assets (e.g. software, training)	<input type="checkbox"/> Count (# reports) <input type="text"/> <input type="checkbox"/> Count (# assets) <input type="text"/>

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
health, social and cultural infrastructures).	<input type="checkbox"/> Resilience	<input type="checkbox"/> Increase in properties protected/reduced risk <input type="checkbox"/> Land area protected/reduced risk <input type="checkbox"/> Decrease in gross annual emergency response costs <input type="checkbox"/> Increase of identified climate or disaster risks mitigated	<input type="checkbox"/> Infrastructure equipped for climate change impacts <input type="checkbox"/> Length of linear infrastructure equipped for climate change impacts	<input type="checkbox"/> Count (# assets) <input type="text"/> <input type="checkbox"/> Length (m) <input type="text"/>
	<input type="checkbox"/> Cultural Infrastructure	<input type="checkbox"/> Increase in residents that benefit from the infrastructure <input type="checkbox"/> Increase in facility availability time <input type="checkbox"/> Increase in users <input type="checkbox"/> Increase in annual events <input type="checkbox"/> Increase in permanent jobs	<input type="checkbox"/> Size of increased or improved public buildings and installations <input type="checkbox"/> Length of increased or improved cultural linear infrastructure	<input type="checkbox"/> Area (m ² impacted) <input type="text"/> <input type="checkbox"/> Length (km) <input type="text"/>
	<input type="checkbox"/> Recreational Infrastructure	<input type="checkbox"/> Increase in residents that benefit from the infrastructure <input type="checkbox"/> Increase in facility availability time <input type="checkbox"/> Increase in users <input type="checkbox"/> Increase in annual events <input type="checkbox"/> Increase in permanent jobs	<input type="checkbox"/> Size of increased or improved public buildings and installations <input type="checkbox"/> Number of increased or improved recreational rolling stock <input type="checkbox"/> Length of increased or improved recreational linear infrastructure	<input type="checkbox"/> Area (m ² impacted) <input type="text"/> <input type="checkbox"/> Count (# assets) <input type="text"/> <input type="checkbox"/> Length (km) <input type="text"/>
	<input type="checkbox"/> Sport Infrastructure	<input type="checkbox"/> Increase in residents that benefit from the infrastructure <input type="checkbox"/> Increase in facility availability time <input type="checkbox"/> Increase in users	<input type="checkbox"/> Size of increased or improved public buildings and installations <input type="checkbox"/> Number of increased or	<input type="checkbox"/> Area (m ² impacted) <input type="text"/> <input type="checkbox"/> Count (# assets) <input type="text"/>

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
		<input type="checkbox"/> Increase in annual events <input type="checkbox"/> Increase in permanent jobs	improved sport rolling stock <input type="checkbox"/> Length of increased or improved sport linear infrastructure	<input type="checkbox"/> Length (km) <input type="text"/>
	<input type="checkbox"/> Tourism Infrastructure	<input type="checkbox"/> Increase in facility availability time <input type="checkbox"/> Increase in users <input type="checkbox"/> Increase in permanent jobs	<input type="checkbox"/> Size of increased or improved public buildings and installations <input type="checkbox"/> Length of increased or improved tourism linear infrastructure	<input type="checkbox"/> Area (m ² impacted) <input type="text"/> <input type="checkbox"/> Length (km) <input type="text"/>
	<input type="checkbox"/> Fire Halls	<input type="checkbox"/> Increase in number of municipalities with improved emergency responses <input type="checkbox"/> Decrease in the response time <input type="checkbox"/> Increase in improved or increased emergency responses	<input type="checkbox"/> Size of increased or improved facilities and installations <input type="checkbox"/> Number of increased or improved rolling stock	<input type="checkbox"/> Area (m ² impacted) <input type="text"/> <input type="checkbox"/> Count (# assets) <input type="text"/>

Part 4 – Asset Management

Is the project aligned with the long-term plans of your organization? Yes No
 (e.g. Asset Management Plan, Capital Plan and/or Community Plan)

If yes, describe how. If no, explain why not.

Part 5 – Housing (If Applicable)

Required for municipalities with a 2021 Census Population of 30, 000 or more.

Is your municipality required to complete a Housing Needs Assessment under CCBF according to the Municipal Funding Agreement? Yes No

If no, your municipality is not required to fill in **Part 5 – Housing** of this IIP form.

If yes, please provide a link to the completed HNA on the municipal website as per the Municipal Funding Agreement.

Does this project address any of the housing pressures relating to infrastructure needs identified in your Housing Needs Assessment? Yes No

If yes, provide the key infrastructure-related housing pressures this project intends to address (examples in guide). This information will become part of a project-level housing report that the province must submit to the federal government. If no, explain why not.

Provide expected housing outcomes from the completion of the project (examples in guide). Once your project is reported as complete, a housing outcomes report will be sent to you to report on the specific benefits and outcomes achieved. This information will become part of an overall housing outcomes report that the province must submit to the federal government.

Provide expected housing outputs/indicators from the completion of the project. Once your project is reported as complete, a housing outcomes report will be sent to you to report on the specific outputs achieved. This information will become part of an overall housing outcomes report that the province must submit to the federal government.

Number of new housing units enabled* Count (# assets)

Number of affordable** housing units enabled or preserved*** Count (# assets)

* **“Units Enabled”** means the number of new housing units constructed or the estimated capacity to increase housing starts resulting from the CCBF infrastructure investment, whether directly or indirectly.

** **“Affordable Housing”** means a dwelling unit where the cost of shelter, including rent and utilities, is a maximum of 30 per cent of before-tax household income. The household income is defined as 80 per cent or less of the Area Median Household Income (AMHI) for the metropolitan area or rural region of the Participating Municipality

*** **“Units Preserved”** means the number of existing housing units impacted by the CCBF investment to preserve existing service at risk from failing systems or to increase reliability and access to drinking water, wastewater, stormwater, or solid waste systems.

Part 6 – Program Requirements

Tenders and Contracts

Your Municipal Funding Agreement provides pertinent information regarding tenders and contracts, stating that the municipality is required to award and manage all contracts in accordance with its relevant policies and procedures and if applicable, in accordance with applicable international and domestic trade agreements.

It is the municipality's responsibility to ensure that contracts are awarded in a way that is fair, transparent, competitive, consistent with value-for-money principles or in a manner otherwise acceptable to Saskatchewan and, if applicable, in accordance with international and domestic trade agreements. These trade agreements include, but are not limited to, the *Canadian Free Trade Agreement*, the *New West Partnership Trade Agreement*, and the *Canada-European Union Comprehensive Economic and Trade Agreement*. For information on procurement and trade obligations, please contact:

- Procurement Advisor with the Saskatchewan Urban Municipalities Association at 306-525-4395 or procurement@centralsource.ca.
- Director of Finance with the Saskatchewan Association of Rural Municipalities at 306-761-3720 or finance@sarm.ca
- Priority Saskatchewan at 306-798-1229 or [SaskBuilds and Procurement](#)
- Trade and Export Development at 306-787-8910 or nwptradeted@gov.sk.ca

Records may be requested in support of audit as outlined in Schedule A of the Municipal Funding Agreement.

Please review and acknowledge the following statement:

Council hereby acknowledges that any tenders or contracts for this project have been or will be awarded in accordance with the Municipal Funding Agreement in a way that is fair, transparent, competitive and consistent with value-for-money principles, or in a manner otherwise acceptable to Saskatchewan and, if applicable, in accordance with the applicable trade agreements.

Acknowledged

Permits, Licenses and Approvals

Under your Municipal Funding Agreement, the municipality agrees to obtain all necessary licenses, permits and approvals required for the approved IIP by applicable legislation, regulations and by-laws.

Have you contacted, or will you be contacting, the appropriate authorities to confirm and begin the process of obtaining any permits, licenses and approvals required for this project?

Yes No If no, explain why not.

Note that municipalities are responsible for obtaining all permits, licenses and approvals required to construct and operate their projects. These may include, but are not limited to:

- Approval to Construct and/or Permit to Operate for water, wastewater, and solid waste projects (Water Security Agency (WSA) and/or Ministry of Environment (MoE));
- Water Allocation and Water Draining (WSA);
- Aquatic Habitat Protection Permit and Shoreline Alteration Permit (MoE);
- Environmental Assessment (MoE), or for Oil and Gas (Ministry of Energy and Resources);
- Inspections for public recreation facilities and washrooms (Ministry of Health);
- Roadside Development Permits (Ministry of Highways);
- Approval from adjacent landowners for temporary or permanent use of land during road construction; and/or
- Building permits and inspections (local municipal governments).

Part 7 – Communications

Signage

Signage is part of your Municipal Funding Agreement, and helps people recognize Canada Community-Building Fund investments in your community. In general, a physical sign is required:

- when the CCBF contribution is over \$100,000;
- where there is visible construction; and
- where an installed sign is visible to the public.

In some instances, digital signage (either on the project's website or on social media) is acceptable.

Housing, Infrastructure and Communities Canada has created guidelines for sign design, content and installation for projects funded by the Canada Community-Building Fund. You can read these guidelines at: <https://housing-infrastructure.canada.ca/pub/signage-panneaux/intro-eng.html>

Information can also be found on the Government of Saskatchewan's website at:

<https://www.saskatchewan.ca/government/municipal-administration/funding-finances-and-asset-management/funding/canada-community-building-fund/ccbf-signage-requirements>

Other events

Key milestones may be marked by public events, news releases, etc. If your municipality plans an event or announcement, advise the Ministry of Government Relations so Saskatchewan or Canada may have the opportunity to participate in such an event.

Part 8 – Declaration

The Council of the _____ hereby submits an Infrastructure Investment Plan under the Canada Community-Building Fund in accordance with the Municipal Funding Agreement. In providing this submission, the Council declares that the information provided is to the best of its knowledge and belief; true in substance and in fact; and complies with the terms and conditions in the Municipal Funding Agreement.

Name: _____	Title/Position: _____ (Mayor/Reeve/City Manager/Administrator/Clerk)
Signature: _____ (IIP will be returned if not signed)	Date: _____

Submit your Infrastructure Investment Plan and supporting documentation to:

Ministry of Government Relations
Municipal Infrastructure and Finance
500 – 1855 Victoria Avenue
REGINA SK S4P 3T2
Email: ccbfprogram@gov.sk.ca

Please retain a copy of this form for your records.