Infrastructure Investment Plan Form

Build Communities Strong Fund (BCSF) Community stream

The Canada Community-Building Fund (CCBF) was rebranded as the Build Communities Strong Fund (BCSF) Community stream in the summer of 2026. The Administrative Agreement, negotiated in 2024, remains in force and its provisions still apply.

Please use the Infrastructure Investment Plan form for the Canada Community-Building Fund (found on the next page) in the interim as we update our documents to match the new program name.

If you have any questions, please contact:

Municipal Infrastructure and Finance Branch
Ministry of Government Relations
5th Floor, 1855 Victoria Avenue
REGINA SK S4P 3T2
Phone: 306-787-8912
Email: ccbfprogram@gov.sk.ca

Canada Community-Building Fund
Infrastructure Investment Plan

Please refer to the Guide to Completing the Infrastructure Investment Plan (IIP) when completing this form.

Part 1 – Municipality Information	
Municipality Name:	
Municipality Type:	
Contact Name/Title:	
Street or P.O. Box No.:	
City/Town:	
Postal Code:	
Phone:	
Email:	

Part 2 – Project Information (a separate IIP must be completed for each project)

Eligible Project Name: The project name should consist of a concise but meaningful reference to a distinct project scope and should provide "at-a-glance" confirmation of project eligibility, category, and objectives. (Examples in Guide.)

Eligible Project Category (choose one): For expenditures incurred after April 1, 2005:	For expenditures incurred after April 1, 2014:	For expenditures incurred after April 1, 2021:
☐ Capacity Building* ☐ Community Energy Systems ☐ Drinking Water ☐ Local Roads and Bridges ☐ Public Transit ☐ Solid Waste ☐ Wastewater	☐ Broadband Connectivity ☐ Brownfield Redevelopment ☐ Cultural Infrastructure ☐ Resilience (any project under the former category Disaster Mitigation would continue to be eligible under Resilience) ☐ Highways ☐ Recreational Infrastructure ☐ Regional and Local Airports ☐ Short-line Rail ☐ Short-sea Shipping ☐ Sport Infrastructure ☐ Tourism Infrastructure	☐ Fire Halls

**Capacity building includes practices or activities that lead to a tangible study/plan, asset management plans, infrastructure plans and housing needs assessments as per Schedule C, Section 1.1 of the Municipal Funding Agreement.*

Eligible Project Description: Please provide a brief overview of the project scope.

1. Main Objective of the Project: (Primary goal of this project)		
2. Project Components and Quantities: (List each component with its quantity - e.g., length of road, pipe in meters, number of assets)	**Component Description**	**Quantity/Outputs (With Units)**
3. Expected Outcome: (Result or benefits)		

With the exception of Capacity Building projects, select the investment type that best defines this project. (Definitions in Guide).

☐ New construction ☐ Replacement ☐ Expansion ☐ Enhancement/Renovation/Upgrade ☐ Acquisition

Will the project expenditures be capitalized? ☐ Yes ☐ No (If no, please provide an explanation)

Where will the project be located? *(All descriptors are required)*

Street address or legal land description _____

Latitude _____ Longitude _____

(Refer to Guide. For example, Latitude 50.443053 / Longitude -104.609992)

Site plan or map ☐ Attached

If your project has several locations (such as a multiple road or bridge project), attach a separate sheet with all locations listed.

Has the project started? ☐ Yes ☐ No

What is the actual or forecasted project start date *(dd-mmm-yyyy)* _____

What is the actual or forecasted project end date *(dd-mmm-yyyy)* _____

Does this project relate to infrastructure owned by your municipality? ☐ Yes ☐ No

If no, a Resolution of Council must be submitted stating that the infrastructure provides direct benefit to the residents of your municipality.

Resolution of Council attached ☐ Provide Owner's Name: _____

Estimated Project Costs: Provide information on estimated project costs and funding required:

Total Estimated Project Cost[1] $ _____ (a)

CCBF Funding[2] $ _____ (b)

Municipal Funding $ _____ (c)

Other Funding (specify below) $ _____ (d)

Total Funding $ _____ (b) + (c) + (d) should equal (a)

Other Funding:

Program Name	Project No. (if known)	Amount	Approved	Under Consideration
			☐	☐
			☐	☐

[1]This amount is the municipality's estimate of the total eligible and ineligible project costs. If other municipalities are involved in this project, indicate only the portion of the total project costs that relate to your municipality.

[2]CCBF Funding is the amount of the municipality's CCBF allocation that the municipality requests to be provided for this project and cannot exceed the amount of eligible project costs. Consider maximizing eligible costs within the available CCBF allocation under one project to minimize the administrative burden of submitting several IIPs, if/where possible.

Are other municipalities contributing to this project? ☐ Yes ☐ No

If yes, attach a list of municipalities and the amount of their contribution. ☐ List attached

Part 3 – Outcomes and Outputs

Each of the 19 eligible project categories support one of three national program objectives:

- Productivity and Economic Growth
- Clean Environment
- Strong Cities and Communities

Consider the potential benefits and outcomes for your project:

Step 1. Select the eligible project category that you identified on page 1.
Step 2. Review the national program objective associated with that category.
Step 3. Select at least one applicable outcome from the list provided.

Your project must be able to support at least one outcome and one output, and your IIP will be assessed based on this.

Once your project is reported as complete, an outcomes report will be sent to you to report on the specific benefits and outcomes achieved. This information will become part of an overall outcomes report that the province submits to the federal government.

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
Productivity and Economic Growth Relates to the economic benefits of a project in the community (e.g. increases or potential increases in number of jobs, services, tourism, etc. as a result of the investment).	☐ Broadband Connectivity	☐ Increase in premises/households experiencing increased or improved service	☐ Size of increased or improved service area	☐ Area (km^2)
	☐ Highways	☐ Increase in vehicle capacity (no. of vehicles) ☐ Decrease in travel distance from Point A to B ☐ Decrease in average travel time from Point A to B ☐ Increase in estimated service life of infrastructure	☐ Number of increased or improved support facilities and installations ☐ Length of increased or improved highways	☐ Count (# assets) ☐ Length (km)
	☐ Local Roads and Bridges	☐ Increase in capacity (no. of vehicles or load limit) ☐ Decrease in travel distance from Point A to B ☐ Decrease in average travel time from Point A to B ☐ Increase in estimated service life of infrastructure ☐ Increase in public usage of the infrastructure (cycling lanes, paths, sidewalks, trails) ☐ Decrease in vehicle use (cycling lanes, paths, sidewalks, trails)	☐ Number of increased or improved support facilities and installations ☐ Length of increased or improved roads, highways, bridges, tunnels, and active transportation corridors	☐ Count (# assets) ☐ Length (km)
	☐ Public Transit	☐ Increase in ridership ☐ Decrease in greenhouse gas emissions ☐ Decrease in average age of fleet ☐ Decrease in average transit travel time ☐ Increase in permanent jobs	☐ Number of public transit fixed assets receiving investments ☐ Number of increased or improved seats on public transit vehicles ☐ Length of new or existing public transit exclusive infrastructure receiving investment	☐ Count (# assets) ☐ Count (# seats and/or standing spaces) ☐ Length (km)

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
	☐ Regional and Local Airports	☐ Increase in takeoffs/landings ☐ Decrease in delays ☐ Increase in passengers ☐ Increase in permanent jobs ☐ Increase in estimated service life of infrastructure	☐ Number of increased or improved rolling stock or support facilities and installations	☐ Count (# assets)
	☐ Short-line Rail	☐ Increase in load capacity ☐ Increase in goods handled ☐ Increase in permanent jobs ☐ Decrease in average turnaround time: average time between arrival and departure ☐ Decrease in delays	☐ Number of increased or improved rolling stock or support facilities and installations	☐ Count (# assets)
	☐ Short-sea Shipping	☐ Increase in fleet, cargo or passenger capacity ☐ Increase in frequency of service (trips/day) ☐ Increase in permanent jobs ☐ Decrease in delays ☐ Increase in estimated service life of infrastructure	☐ Number of increased or improved floating stock or support facilities and installations	☐ Count (# assets)
Clean Environment Relates to environmental benefits of a project in the community (e.g. reduction in greenhouse gas emissions; clean water, clean air and climate change mitigations etc. as a result of the investment).	☐ Brownfield Redevelopment	☐ Increase in people using parks/playgrounds on redeveloped site ☐ Increase in residents benefiting from social housing on redeveloped site ☐ Increase in taxable assessed value of property ☐ Address housing pressures relating to infrastructure needs ☐ Estimated land value of redeveloped site ☐ Different types of contaminants removed or reduced to safe exposure level	☐ Area of land remediated	☐ Area (m^2 remediated)

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
	☐ Community Energy Systems	☐ Decrease in energy usage ☐ Decrease in greenhouse gas emissions ☐ Operational savings ☐ Increase in kilowatt hours generated off grid	☐ Number of increased or improved facilities and installations	☐ Count (# assets) ☐
	☐ Drinking Water	☐ Increase in volume of water treated ☐ Decrease in volume of chemicals used to treat water ☐ Decrease in drinking water advisories ☐ Decrease in concentration of contaminants to meet or exceed the Guidelines for Canadian Drinking Water Quality or provincial standards ☐ Increase in connections to drinking water system ☐ Decrease in water main breaks ☐ Decrease in average water consumption ☐ Increase in estimated service life of waterlines ☐ Decrease in energy usage (e.g. energy efficient pump) ☐ Increase in water storage capacity ☐ Increase in premises/households experiencing increased or improved drinking water service	☐ Number of increased or improved drinking water facilities and installations ☐ Length of increased or improved linear drinking water infrastructure	☐ Count (# assets) ☐ ☐ Length (m) ☐
	☐ Solid Waste	☐ Decrease in greenhouse gas emissions ☐ Increase in quantity of solid waste diverted from disposal ☐ Increase in volume of	☐ Number of increased or improved solid waste facilities and installations or rolling stock	☐ Count (# assets) ☐

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
		methane gas captured ☐ Decrease in non-compliance incidents ☐ Increase in premises/ households experiencing increased or improved solid waste service	☐ Additional solid waste management capacity built or expanded	☐ Mass (in tonnes)
	☐ Wastewater	☐ Increase in connections to sanitary wastewater system ☐ Increase in estimated service life of collection pipes ☐ Increase in wastewater collection capacity ☐ Increase in wastewater treatment capacity ☐ Decrease in non-compliance incidents ☐ Decrease in energy usage (e.g. energy efficient pump) ☐ Decrease in average volume entering storm drain system ☐ Increase in capacity to manage storm water ☐ Increase in premises/ households experiencing increased or improved wastewater service	☐ Number of increased or improved wastewater facilities and installations ☐ Length of increased or improved linear wastewater infrastructure	☐ Count (# assets) ☐ Length (m)
Strong Cities and Communities Relates to community health, social, and cultural benefits of a project in the community (e.g. promoting healthy living and improved access to	☐ Capacity Building	☐ Increase in ability to develop long-term planning practices	☐ Number of new or improved asset evaluations, assessments and reports ☐ Number of new or improved capacity-building assets (e.g. software, training)	☐ Count (# reports) ☐ Count (# assets)

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
health, social and cultural infrastructures).	☐ Resilience	☐ Increase in properties protected/reduced risk ☐ Land area protected/reduced risk ☐ Decrease in gross annual emergency response costs ☐ Increase of identified climate or disaster risks mitigated	☐ Infrastructure equipped for climate change impacts ☐ Length of linear infrastructure equipped for climate change impacts	☐ Count (# assets) ☐ Length (m)
	☐ Cultural Infrastructure	☐ Increase in residents that benefit from the infrastructure ☐ Increase in facility availability time ☐ Increase in users ☐ Increase in annual events ☐ Increase in permanent jobs	☐ Size of increased or improved public buildings and installations ☐ Length of increased or improved cultural linear infrastructure	☐ Area (m^2 impacted) ☐ Length (km)
	☐ Recreational Infrastructure	☐ Increase in residents that benefit from the infrastructure ☐ Increase in facility availability time ☐ Increase in users ☐ Increase in annual events ☐ Increase in permanent jobs	☐ Size of increased or improved public buildings and installations ☐ Number of increased or improved recreational rolling stock ☐ Length of increased or improved recreational linear infrastructure	☐ Area (m^2 impacted) ☐ Count (# assets) ☐ Length (km)
	☐ Sport Infrastructure	☐ Increase in residents that benefit from the infrastructure ☐ Increase in facility availability time ☐ Increase in users	☐ Size of increased or improved public buildings and installations ☐ Number of increased or	☐ Area (m^2 impacted) ☐ Count (# assets)

National Program Objective	Project Category	Expected Outcomes	Expected Output	Output Indicator and Measurement (estimated)
		☐ Increase in annual events ☐ Increase in permanent jobs	improved sport rolling stock ☐ Length of increased or improved sport linear infrastructure	☐ Length (km)
	☐ Tourism Infrastructure	☐ Increase in facility availability time ☐ Increase in users ☐ Increase in permanent jobs	☐ Size of increased or improved public buildings and installations ☐ Length of increased or improved tourism linear infrastructure	☐ Area (m^2 impacted) ☐ Length (km)
	☐ Fire Halls	☐ Increase in number of municipalities with improved emergency responses ☐ Decrease in the response time ☐ Increase in improved or increased emergency responses	☐ Size of increased or improved facilities and installations ☐ Number of increased or improved rolling stock	☐ Area (m^2 impacted) ☐ Count (# assets)

Part 4 – Asset Management

Is the project aligned with the long-term plans of your organization? ☐ Yes ☐ No
(e.g. Asset Management Plan, Capital Plan and/or Community Plan)

If yes, describe how. If no, explain why not.

Part 5 – Housing (If Applicable)

Required for municipalities with a 2021 Census Population of 30, 000 or more.

Is your municipality required to complete a Housing Needs Assessment under CCBF according to the Municipal Funding Agreement? ☐ Yes ☐ No

If no, your municipality is not required to fill in **Part 5 – Housing** of this IIP form.

If yes, please provide a link to the completed HNA on the municipal website as per the Municipal Funding Agreement.

Does this project address any of the housing pressures relating to infrastructure needs identified in your Housing Needs Assessment? ☐ Yes ☐ No

If yes, provide the key infrastructure-related housing pressures this project intends to address (examples in guide). This information will become part of a project-level housing report that the province must submit to the federal government. If no, explain why not.

Provide expected housing outcomes from the completion of the project (examples in guide). Once your project is reported as complete, a housing outcomes report will be sent to you to report on the specific benefits and outcomes achieved. This information will become part of an overall housing outcomes report that the province must submit to the federal government.

Provide expected housing outputs/indicators from the completion of the project. Once your project is reported as complete, a housing outcomes report will be sent to you to report on the specific outputs achieved. This information will become part of an overall housing outcomes report that the province must submit to the federal government.

☐ Number of new housing units enabled*	Count (# assets)
☐ Number of affordable** housing units enabled or preserved***	Count (# assets)

** "**Units Enabled**" means the number of new housing units constructed or the estimated capacity to increase housing starts resulting from the CCBF infrastructure investment, whether directly or indirectly.*

*** "**Affordable Housing**" means a dwelling unit where the cost of shelter, including rent and utilities, is a maximum of 30 per cent of before-tax household income. The household income is defined as 80 per cent or less of the Area Median Household Income (AMHI) for the metropolitan area or rural region of the Participating Municipality*

**** "**Units Preserved**" means the number of existing housing units impacted by the CCBF investment to preserve existing service at risk from failing systems or to increase reliability and access to drinking water, wastewater, stormwater, or solid waste systems.*

Part 6 – Program Requirements

Tenders and Contracts

Your Municipal Funding Agreement provides pertinent information regarding tenders and contracts, stating that the municipality is required to award and manage all contracts in accordance with its relevant policies and procedures and if applicable, in accordance with applicable international and domestic trade agreements.

It is the municipality's responsibility to ensure that contracts are awarded in a way that is fair, transparent, competitive, consistent with value-for-money principles or in a manner otherwise acceptable to Saskatchewan and, if applicable, in accordance with international and domestic trade agreements. These trade agreements include, but are not limited to, the *Canadian Free Trade Agreement*, the *New West Partnership Trade Agreement*, and the *Canada-European Union Comprehensive Economic and Trade Agreement*. For information on procurement and trade obligations, please contact:

- Procurement Advisor with the Saskatchewan Urban Municipalities Association at 306-525-4395 or procurement@centralsource.ca.
- Director of Finance with the Saskatchewan Association of Rural Municipalities at 306-761-3720 or finance@sarm.ca
- Priority Saskatchewan at 306-798-1229 or SaskBuilds and Procurement
- Trade and Export Development at 306-787-8910 or nwptradeted@gov.sk.ca

Records may be requested in support of audit as outlined in Schedule A of the Municipal Funding Agreement.

Please review and acknowledge the following statement: *Council hereby acknowledges that any tenders or contracts for this project have been or will be awarded in accordance with the Municipal Funding Agreement in a way that is fair, transparent, competitive and consistent with value-for-money principles, or in a manner otherwise acceptable to Saskatchewan and, if applicable, in accordance with the applicable trade agreements.*	☐ Acknowledged

Permits, Licenses and Approvals

Under your Municipal Funding Agreement, the municipality agrees to obtain all necessary licenses, permits and approvals required for the approved IIP by applicable legislation, regulations and by-laws.

Have you contacted, or will you be contacting, the appropriate authorities to confirm and begin the process of obtaining any permits, licenses and approvals required for this project?

☐ Yes ☐ No If no, explain why not.

Note that municipalities are responsible for obtaining all permits, licenses and approvals required to construct and operate their projects. These may include, but are not limited to:

- Approval to Construct and/or Permit to Operate for water, wastewater, and solid waste projects (Water Security Agency (WSA) and/or Ministry of Environment (MoE));
- Water Allocation and Water Draining (WSA);
- Aquatic Habitat Protection Permit and Shoreline Alteration Permit (MoE);
- Environmental Assessment (MoE), or for Oil and Gas (Ministry of Energy and Resources);
- Inspections for public recreation facilities and washrooms (Ministry of Health);
- Roadside Development Permits (Ministry of Highways);
- Approval from adjacent landowners for temporary or permanent use of land during road construction; and/or
- Building permits and inspections (local municipal governments).

Part 7 – Communications

Signage

Signage is part of your Municipal Funding Agreement, and helps people recognize Canada Community-Building Fund investments in your community. In general, a physical sign is required:

- when the CCBF contribution is over $100,000;
- where there is visible construction; and
- where an installed sign is visible to the public.

In some instances, digital signage (either on the project's website or on social media) is acceptable.

Housing, Infrastructure and Communities Canada has created guidelines for sign design, content and installation for projects funded by the Canada Community-Building Fund. You can read these guidelines at: https://housing-infrastructure.canada.ca/pub/signage-panneaux/intro-eng.html

Information can also be found on the Government of Saskatchewan's website at: https://www.saskatchewan.ca/government/municipal-administration/funding-finances-and-asset-management/funding/canada-community-building-fund/ccbf-signage-requirements

Other events

Key milestones may be marked by public events, news releases, etc. If your municipality plans an event or announcement, advise the Ministry of Government Relations so Saskatchewan or Canada may have the opportunity to participate in such an event.

Part 8 – Declaration

The Council of the _____ hereby submits an Infrastructure Investment Plan under the Canada Community-Building Fund in accordance with the Municipal Funding Agreement. In providing this submission, the Council declares that the information provided is to the best of its knowledge and belief; true in substance and in fact; and complies with the terms and conditions in the Municipal Funding Agreement.

Name: _____	Title/Position: _____ (Mayor/Reeve/City Manager/Administrator/Clerk)
Signature: _____ *(IIP will be returned if not signed)*	Date: _____

Submit your Infrastructure Investment Plan and supporting documentation to:

Ministry of Government Relations
Municipal Infrastructure and Finance
500 – 1855 Victoria Avenue
REGINA SK S4P 3T2
Email: ccbfprogram@gov.sk.ca

Please retain a copy of this form for your records.