

Education Property Taxes Filing Correspondence

Monthly Notice to File

Municipalities receive a Notice to File for each school division that they report Education Property Tax (EPT) for. The Notice to File indicates when the next return is due and provides an account balance. If there is an account balance, then a period balance statement will be printed on the Notice to File showing details of the transactions that occurred in that period. Periods that are in balance (amount of EPT collections reported equals amount of EPT paid) do not print a period balance statement.



Government of Saskatchewan
Ministry of Finance

Revenue Division
PO Box 200
Regina, Canada S4P 2Z6
Toll Free 1-800-667-6102
Regina (306) 787-6540
Fax (306) 787-0241

Notice to File

This is a reminder to file your February 1- 28, 2018 Monthly EDUCATION PROPERTY TAX Return on or before March 10, 2018.

Your return can be filed at: <https://www.sets.gov.sk.ca/SETS>

Municipality Name:	MUNICIPALITY NAME - Rural Municipality	Last Return Filed:	January 2018
School Division:	SCHOOL DIVISION NAME	Last Payment Received:	\$438,000.00
Account Number:	6620363	Account Balance:	\$3,396.88
Business Number:	811111343	Interest Rate(s):	01-Jan-2018 to 30-Jun-2018 6.20%

- For information regarding your account balance please contact Finance at the numbers identified above. For information on how to complete your return please contact Government Relations at (306) 787-1086.
- Penalty and interest are applied to returns filed after the due date.
- If no tax is due, a \$0.00 return must be filed.
- A Period Balance Statement is provided below outlining the account periods that are *out of balance*. Additional interest will continue to accrue on Account Period Balances outstanding at a daily rate of 0.01699%.

Transaction	Effective Date	Net Tax Payable	Penalty Levied	Interest on Arrears	Payments/Credits Applied	Period Balance
January 2018						
Regular Reporting RETURN	13-Feb-2018	\$440,000.00	-	-	-	\$440,000.00
P&I	21-Feb-2018	-	\$500.00	\$822.14	-	\$441,322.14
TRANSFER IN	22-Feb-2018	-	-	-	(\$438,000.00)	\$3,322.14
P&I	22-Feb-2018	-	-	\$74.74	-	\$3,396.88
Statement Totals		\$440,000.00	\$500.00	\$896.88	(\$438,000.00)	\$3,396.88



PAYMENT VOUCHER

Detach at the perforation and return the stub below with your new information.

Business Name: SCHOOL DIVISION NAME

Account Number: 6620363

Business Number: 811111343

Period End Date: 28-Feb-2018

Remittance Enclosed



PVF 1 15 01 006620363 20180228 0000000000

A positive account balance reflects an amount of EPT due to the province.

A negative account balance reflects an amount of EPT overpaid to the province.

If you have a negative account balance, reduce the amount of your next monthly payment by the amount.

Use the Payment Voucher to pay the full (or any portion of) the balance due.

If you have no tax owing, you don't need to submit the payment voucher.

Billing Notice (Sent after an outstanding account balance is created)

When EPT is collected from taxpayers, but not remitted to the province by the deadline, there is an outstanding account balance on the EPT account. You will receive a Billing Notice indicating the balance due. The bottom third of the Billing Notice contains a Billing Notice Coupon, which works similar to a Payment Voucher. You can use the Billing Notice Coupon to pay the balance of tax due in a timely manner. If you are not remitting the tax, the Billing Notice Coupon does not need to be submitted.

 Government of Saskatchewan Ministry of Finance	Revenue Division PO Box 200 Regina, Canada S4P 2Z6 Toll Free 1-800-667-6102 ext. 3903 Regina (306) 787-3903 Fax (306) 787-0776 Sask.Tax.Info@gov.sk.ca	Billing Notice Education Property Tax
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MUNICIPALITY 123 MAIN ST REGINA SK S4S 4S4	Account Number: <input type="text" value="6589881"/>
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A review of your account as of December 19, 2017 indicates that there is an outstanding balance due as shown below.

Balance Due:	\$25,574.18
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A Period Balance Statement has been provided on the back of this notice for your review.

Tax Payable must be remitted to the Ministry of Finance as required under the provisions of *The Revenue and Financial Services Act*. Please remit payment of the balance due using the payment remittance form below. Additional interest will accrue if payment is not received by December 29, 2017.

Failure to respond to this notice may result in further collection action. If you have any questions regarding your outstanding balance, or are unable to make full payment, please contact the Ministry of Finance at the numbers shown above.

Please submit your payment with the remittance form below.

△ Detach at the perforation and return the stub below with your new information. △

 Ministry of Finance Revenue Division	BILLING NOTICE COUPON <small>Box 200 Albert Street Regina, SK S4P 2Z6</small>	
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Business Name: MUNICIPALITY	Notice Id: 10000002846
Account Number: 6589881	Date Issued: 19-DEC-2017
Invoice Number: 100012529	Payment Due Date: 29-DEC-2017
Business Number:	Case Id: 10731173
	Balance Due: 25,574.18

Remittance Enclosed (Payable to Minister of Finance)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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BCF 1 15 01 10000002846 100012529 00002557418

Use the Billing Notice Coupon to pay the full (or a portion of) any balance due.

Contact

Ministry of Finance
Toll Free 1-800-667-6102
Regina 306-787-6645
sasktaxinfo@gov.sk.ca