

CHAPTER E.1.1

Transfer Station Chapter

Adopted pursuant to *The Environmental Management and Protection Act, 2010*

PART 1 - General

Application

- 1-1** (1) This chapter applies to every person who owns, or intends to establish, a transfer station.
- (2) This chapter does not apply to the following activities:
- (a) the exclusive temporary storage of solid waste in a receptacle, bin or container that prevents waste, or any liquid in the waste from leaving the container;
 - (b) containers or bins or waste processing facilities that are used for the purpose of:
 - (i) recycling or processing of any material for which a stewardship program has been established in accordance with section 46 of the Act;
 - (ii) the operation of the beverage container program within the meaning of Part VI, Division I of *The Environmental Management and Protection Act, 2010*; or
 - (c) to the storage of more than 50,000 kilograms of industrial wastes.

Information Note

This chapter comes into force on **DATE**.
 In accordance with section 84 of the Act, it is an offence to fail to comply with the code.

Compliance

- 1-2** Subject to section 1-1 and 1-4, every person who owns, or intends to establish, a transfer station shall comply with all the requirements established pursuant to:
- (a) Part 1; and
 - (b) either:
 - (i) Part 2; or
 - (ii) Part 3.

Notification required

- 1-3** (1) Every owner shall provide notice to the minister in a form determined by the minister and provide the minister with any other information or material that the minister may reasonably require before establishing a transfer station unless a transfer station is established pursuant to 1-4.
- (2) The minister shall provide a notification number to the owner.
- (3) Every owner shall include the notification number on all documents required to be prepared and retained by this chapter.

Information Note

A person may notify the minister electronically by using the following link:
www.envbrportal.crm.saskatchewan.ca

Further guidance can be requested at:
 Government of Saskatchewan
 1-800-567-4224 (toll free in Canada)
 306-787-2584 in Regina
 Centre.inquiry@gov.sk.ca

Transitional

- 1-4** (1) This section applies to every owner that is operating a transfer station on the day this chapter comes into force.
- (2) In accordance with section 103 of the Act, every permit for a transfer station that was in force on the day before the Chapter comes into force is continued in force until [date – 6 months] unless the permit is otherwise surrendered or cancelled before that date.
- (3) The following shall apply to the transfer stations referred to in subsection (1), on or before [date – 6 months] the owner who holds the permit for the transfer station shall comply with all provisions of the chapter. More specifically, but without restricting the general obligation, the owner shall provide notification as required by section 1-3.
- (4) Subject to subsection (3) and not exempt from this chapter pursuant to section 1-1, every owner or private owner that is operating on the day this chapter comes into force but who does not hold a valid permit for that transfer station shall on or before [date – 6 months] comply with all provisions of the chapter. More specifically, but without restricting the general obligation, the person shall provide notification as required by section 1-3.
- (5) Notwithstanding subsection (3) and subsection (4), an owner that is operating on the day this chapter comes into force is not required to comply with the siting, design and construction requirements, unless the owner is expanding the transfer station. All other requirements apply.

Qualified person and certificates

- 1-5** (1) For the purposes of clause 2(1)(bb) of the Act, in this chapter “qualified person” means:
- (a) for the purposes of certifying an environmental protection plan:
- (i) a person licensed to practise professional engineering or professional geoscience pursuant to *The Engineering and Geoscience Professions Act*; or
 - (ii) an individual who is designated by the minister or who is a member of a class of persons designated by the minister pursuant to the Act to undertake the activity;
- (b) for the purposes of certifying a site suitability report and design:
- (i) a person licensed to practise professional engineering or professional geoscience pursuant to *The Engineering and*

- Geoscience Professions Act*;
- (ii) a person who is a practising member as defined in *The Agrologists Act, 1994*;
 - (iii) a person who is an applied science technologist pursuant to *The Saskatchewan Applied Science Technologists and Technicians Act* who has 8 years of experience in the area of work to be performed that is recognized by the Saskatchewan Applied Science Technologists and Technicians; or
 - (iv) an individual who is designated by the minister or who is a member of a class of persons designated by the minister pursuant to the Act to undertake the activity;
- (c) for the purposes of certifying and amending an environmental monitoring plan and/or report, and certifying quality assurance and quality control sampling and analytical procedures:
- (i) a person licensed to practise professional engineering or professional geoscience pursuant to *The Engineering and Geoscience Professions Act*;
 - (ii) a person who is a practising member as defined in *The Agrologist Act, 1994*;
 - (iii) a person who is an applied science technologist pursuant to *The Saskatchewan Applied Science Technologists and Technicians Act* who has 8 years of experience in the area of work to be performed that is recognized by the Saskatchewan Applied Science Technologists and Technicians; or
 - (iv) an individual who is designated by the minister or who is a member of a class of persons designated by the minister pursuant to the Act to undertake the activity;
- (2) Every owner of a transfer station shall ensure that any certificate provided by a qualified person in accordance with this chapter satisfies the requirements set out in the Qualified Person Certification Standard.

Information Note

The identification of a person as a qualified person does not entitle that person to engage in an activity if that activity is within the exclusive scope of practice of a profession and that person is not a member of that profession.

Designation

1-6 Transfer stations are designated as a waste management works for the purpose of clause 47(b) of the Act.

Environmental Samples and Laboratory Analysis

1-7 (1) If environmental monitoring is required, every owner of a transfer station shall ensure that environmental samples are:

- (a) collected, preserved, stored, handled or analysed in accordance with a method approved by a standards-setting organization; and

- (b) if analysed by a laboratory, analysed by a laboratory accredited pursuant to the requirements of an active accrediting body including, Canadian Association for Laboratory Accreditation or Standards Council of Canada Accreditation, in accordance with the parameters for which the laboratory has been accredited.
- (2) If no parameter-specific environmental sampling method or analytical method accreditation process exists, every owner of a transfer station shall ensure that a qualified person provides a certificate stating that, in his or her opinion, the quality assurance and quality control for sampling and analytical procedures produce accurate, precise and reliable results.
- (3) Reports from environmental sampling and laboratory analysis, including data interpretation and trend analysis, as required by the minister shall be submitted on a frequency as determined by the minister.

Information Note

Standards-setting organizations include bodies such as the Standards Council of Canada, Canadian Standards Association, Underwriters Laboratories of Canada, International Organization for Standardization, ASTM International and the United States Environmental Protection Agency.

General Records

- 1-8** (1) Every owner of a transfer station shall ensure that the following records are kept and retained for the lifetime of the transfer station:
- (a) a description and characterization for each of the waste types received and transferred for disposal or recycling from the transfer station, including the estimated monthly and annual cumulative volumes or weights for each of those types and the waste source and final disposal contracts and/or location(s);
 - (b) an up-to-date site plan showing all major features of the transfer station;
 - (c) documents pertaining to transfer station operations, including
 - (i) inspection records and/or compliance audits;
 - (ii) records of any spill, fire, or accident that has occurred at the transfer station;
 - (iii) records pertaining to controlled burning as per section 3-10, including dates, inspections, supervision, notifications;
 - (iv) public complaints received about the transfer station;
 - (v) any regulatory documents for the transfer station;
 - (vi) a copy of any registration, application, or proposal submitted to the minister along with related correspondence;
 - (d) environmental monitoring plan, if applicable, including:
 - (i) records of any environmental sampling, analysis or monitoring that has been conducted;
 - (ii) the results of any environmental analysis showing trend analyses, assessment and interpretation;
 - (iii) the date, location and time of environmental sampling or monitoring;

- (iv) the name of the person collecting the environmental sample;
 - (v) an identification of the environmental sample type;
 - (vi) the date of analysis of the environmental sample;
 - (vii) the sampling method used;
 - (viii) the name of the laboratory that performed the analysis of the environmental sample;
 - (ix) the chain of custody form;
 - (x) the name of the person responsible for performing the analysis of the environmental sample; and
 - (xi) the quality assurance and quality control records of any environmental samples;
- (e) any certificate received from a qualified person;
 - (f) any other records mentioned in Part 2 or Part 3.
- (2) Every owner of a transfer station shall ensure that the records required to be kept pursuant to this section are made available to the minister on request.
 - (3) Every owner of a transfer station shall ensure that, on transfer of ownership of the transfer station, the records required to be kept pursuant to this chapter are transferred to the new owner.

Reporting Obligations

1-9 Every owner of a transfer station shall:

- (a) immediately report an incident involving burning of waste or materials other than clean wood, or spills/discharges of substances that may cause or is causing an adverse effect or meets the criteria set out in the Discharge and Discovery Reporting Standard including unforeseen or unintended fire of waste. Report shall include the cause of the incident and any steps taken to mitigate the incident and prevent reoccurrence. Additional reporting respecting discharges meeting the Discharge and Discovery Reporting Standard shall be completed in accordance with the Discharge and Discovery Reporting Chapter;
- (b) provide the following to the minister, as required:
 - (i) environmental monitoring report including data interpretation and trend analysis annually by February 28th of the following year or as approved by the minister;
 - (ii) a request to amend to the environmental monitoring plan for the transfer station for approval by the minister, including:
 - justification for amendment to environmental monitoring plan prior to implementing changes; and
 - report following the abandonment or decommissioning of a ground water monitoring well within 60 days of completion of work approved by the minister.
- (c) make available any and all records maintained as required pursuant to section 1-8.

Prohibited Wastes

1-10 No owner of a transfer station shall accept the following types of waste at a transfer station unless otherwise approved by the minister:

- (a) liquid waste that contains free liquids, other than liquid that is normally contained in household wastes;
- (b) hazardous waste;
- (c) asbestos;
- (d) soil and soil-like material impacted with petroleum hydrocarbons;
- (e) domestic sewage or sludge;
- (f) waste that may spontaneously combust; or
- (g) biomedical waste not rendered inert.

Closure of a Transfer Station

1-11 (1) Every owner of a transfer station shall close the transfer station in accordance with this section if:

- (a) the owner no longer intends to accept waste at the transfer station; or
- (b) waste has not been accepted at the transfer station for at least twelve consecutive months.

(2) If an owner of a transfer station intends to close a transfer station, the owner shall do the following at least 90 days before the closure:

- (a) provide written notice to the minister that the transfer station will be closing;
- (b) provide notice of the closure to the public by:
 - (i) posting a notice at the entrance to the transfer station that sets out the date of the closure; and
 - (ii) providing notice in a format that will reach anyone affected by closure setting out the date of closure and providing information about alternative disposal sites.

(3) On closure of a transfer station, the owner of the transfer station shall:

- (a) post a notice at the entrance to the transfer station that provides a warning against trespassing, illegal dumping and vandalism;
- (b) ensure the transfer station site is clean of any litter, unused containers, unused tanks, or waste in temporary storage areas, including recyclable materials, by hauling the items to a recycling or processing facility or to a landfill site for further handling; and
- (c) if the transfer station is being closed:
 - (i) pursuant to Part 2, provide the minister with a closure report in accordance with the accepted environmental protection plan; or
 - (ii) pursuant to Part 3, provide the minister with a closure report in accordance with section 3-13.

PART 2 - Alternative Solution

Information Note

Part 2 applies to every person who owns a transfer station or intends to establish a transfer station as per this chapter and who has elected to comply with Part 2.

Results-based objective

- 2-1** (1) The results-based objective of this chapter is to limit the probability of unacceptable adverse effects resulting from the activity addressed by this chapter.
- (2) The results-based objective mentioned in subsection (1) must be satisfied by managing the temporary storage of waste in a safe and effective manner by taking reasonable and prudent measures to:
- (a) site the transfer station in an acceptable location with respect to:
 - (i) environmental and human receptors and places of concern, including, but not limited to, cemeteries and historical sites; and
 - (ii) topography, surface water hydrology, subsurface geologic and hydrogeologic conditions;
 - (b) prevent litter, dust and nuisance to adjacent land;
 - (c) prevent disease vector attraction;
 - (d) prevent attraction of wildlife;
 - (e) prevent direct or indirect exposure of persons to transfer station operations for the safety of staff and public using the transfer station;
 - (f) employ environmental control systems to minimize the release of any substance that may cause or is causing an adverse effect;
 - (g) divert or control surface water run-on and run-off discharge from the transfer station site;
 - (h) conduct environmental monitoring, as necessary, to provide timely detection of any substance that may cause or is causing an adverse effect; and
 - (i) conduct post-closure care until completion of the contaminating lifespan.

Environmental protection plan

- 2-2** Every owner of a transfer station, and every person who intends to establish a transfer station, shall:
- (a) have an environmental protection plan prepared that sets out the siting, design, construction, operation and closure methods and any other aspect of transfer station establishment and operation that will be employed to satisfy the results-based objective described in section 2-1;
 - (b) ensure that a qualified person provides a certificate stating that, in his or her opinion, the methods and components in the environmental protection plan, if carried out in accordance with that plan, will satisfy the results-based objective described in section 2-1; and

- (c) submit the following documents to the minister:
 - (i) the environmental protection plan for acceptance pursuant to section 27 of the Act, prior to establishing a transfer station;
 - (ii) the certificate from a qualified person obtained pursuant to clause (b).

Information Note

The environmental protection plan, and the certificate(s) from the qualified person, may be submitted to the minister electronically by using the following link:

www.envbrportal.crm.saskatchewan.ca

Further guidance can be requested at:

Government of Saskatchewan
1-800-567-4224 (toll free in Canada)
306-787-2584 in Regina
Centre.inquiry@gov.sk.ca

The environmental protection plan and opinion of the qualified person are required to be submitted to the minister.

In accordance with section 27 of the Act, the minister may accept the environmental protection plan, accept the environmental protection plan and impose terms and conditions or refuse to accept the environmental protection plan.

PART 3 - Acceptable Solution

Information Note

Part 3 applies to every person who owns a transfer station or intends to establish a transfer station as per this chapter and who has elected to comply with Part 3.

General

Transfer stations to be established at a closed permitted landfill site

- 3-1** An owner that is converting a closed permitted landfill into a transfer station is not required to comply with the siting, unless:
- (a) that person is expanding the transfer station; or
 - (b) the operation of the transfer station on this site may cause an adverse environmental effect.

Information Note

An environmental monitoring plan is not required for a transfer station unless otherwise determined by the minister or Act, regulations or the code. For transfer stations pursuant to section 1-4 of this chapter and established at closed landfills or pursuant to section 3-1 of this chapter with environmental monitoring requirements per landfill closure, environmental monitoring plans are required until otherwise approved by the minister.

Transfer stations to be established on a new site

3-2 An owner that is establishing a transfer station at a site that has not been previously used as a landfill shall comply with the siting, design, construction, operational and closure requirements noted in Part 3 of this chapter.

Transfer Station Siting**Site of transfer station**

3-3 Every owner of a transfer station shall site the transfer station at a location:

- (a) that is not a flood plain for a flood having a 500-year return period or a flood which has a 0.2% probability of occurrence in any one year based on available historical data;
- (b) where the seasonal high water table, if present, is 2.0 metres or more below the lowest grade proposed for the transfer station;
- (c) that is not a ravine, gully or coulee;
- (d) where the property boundary as planned is at least 300 metres from any river, stream, lake, creek, wetland or other watercourse or water body that directly or indirectly flows overland to another watercourse or water body;
- (e) where the property boundary as planned is at least 300 metres from any area designated as an ecological reserve pursuant to *The Ecological Reserves Act* and any areas designated as wildlife habitat land pursuant to *The Wildlife Habitat Protection Act*;
- (f) where the property boundary as planned is at least 300 metres from the development or feature as follows:
 - (i) any business, other than a farm, where food is cooked or prepared for human consumption or is consumed;
 - (ii) any permanent or temporary human building or residence occupied or may be occupied as a residence; and
 - (iii) any school, church or other place of worship, cemetery, community centre, recreation facility or similar public building; and
- (g) where the property boundary as planned is at least 100 metres from any highway.

Site suitability report

3-4 (1) Before constructing a transfer station or expanding an existing transfer station, every owner shall:

- (a) ensure a site suitability report is prepared that satisfies the requirements set out in subsection (2)
 - (b) provide a copy of the site suitability report to the minister; and
 - (c) provide a certificate from a qualified person stating that, in his or her opinion, the report satisfies the requirements set out in 3-3 and subsection (2).
- (2) The site suitability report includes:
- (a) a site plan that the topography and surface water hydrology of

the area within one kilometre of the proposed site, including:

- (i) the ground elevations and locations of all natural and artificial features;
 - (ii) the natural drainage patterns and run-off characteristics of the site;
 - (iii) the surface water features of the area;
 - (iv) the adjacent property boundaries and the land usage of those properties;
 - (v) the location of drinking water wells;
 - (vi) the municipal drains, drainage paths and boundaries, including road ditches that may hold or convey surface water;
- (b) waste management facilities within 30 kilometres; and
 - (c) geographic area and communities intended to be served.

Transfer Station Design

Transfer station design plan

- 3-5** (1) Before constructing a transfer station or expanding an existing transfer station, every owner shall:
- (a) ensure that a transfer station design plan is prepared that satisfies the requirements set out in subsection (2);
 - (b) provide a copy of the design plan to the minister; and
 - (c) provide a certificate from a qualified person stating that, in his or her opinion, the report satisfies the requirements set out in section 3-5.
- (2) The transfer station design plan shall:
- (a) include details respecting the waste types and quantities intended for temporary storage at the transfer station;
 - (b) provide for a suitable fence or a means to prevent unauthorized access around the transfer station to allow controlled access to the site;
 - (c) provide a means to minimize any windblown litter leaving the transfer station site;
 - (d) describe waste storage areas that include any or all of the following:
 - (i) areas separated by walls constructed either of concrete, metal or any other suitable material;
 - (ii) maximum dimensions of all waste storage areas, including heights;
 - (iii) bins or containers made of materials compatible with the temporarily stored waste and equipped with lid, tarp or screen to contain wastes and prevent wildlife access;
 - (iv) barriers, curbs, guard rails or other structures to safeguard site users during unloading of wastes from vehicles, and stop barriers or bars to prevent vehicle accidents;

- (e) include details respecting a design for a surface water management system that prevents surface water on site to pool, specifically around waste piles, including system to prevents the flow of water through the active waste areas; and
- (f) include details respecting an all-weather access road to the transfer station, including space for vehicles waiting to unload.

Transfer Station Construction

Construction

- 3-6** Every owner of a transfer station shall ensure that the transfer station, or the expansion of an existing transfer station shall:
- (1) ensure that a transfer station is constructed in accordance with the transfer station design plan prepared in accordance with section 3-5;
 - (2) provide a copy of the construction verification report to the minister; and
 - (3) provide a certificate from a qualified person stating that, in his or her opinion, the report satisfies the requirement set out in section 3-5.

Transfer Station Operation

Operating Plan and Emergency Response Plan

- 3-7** (1) Before beginning operation of a transfer station, every owner of a transfer station shall:
- (a) ensure that an operations plan is prepared that satisfies the requirements set out in subsection (2);
 - (b) ensure an emergency response plan is prepared that satisfies the requirements set out in subsection (3);
 - (c) provide an original copy of the operations plan and emergency response plan to the minister upon notification; and
 - (d) maintain a copy of each plan at the transfer station site, review the operations and emergency response plans annually and make available the original or amended operations plan and emergency response plans upon request of the minister.
- (2) The operating plan mentioned in subsection (1)(a) shall include:
- (a) procedures for preventing nuisance such as litter and debris, vermin, dust and odour;
 - (b) protocols and procedures for preventing unauthorized scavenging at the transfer station site;
 - (c) if controlled salvage opportunities will be provided, the protocols and procedures for managing controlled, safe salvage of goods and materials within separate designated areas from the main domestic mixed waste storage area;
 - (d) procedures for preventing disease vectors that might pose a public health concern;
 - (e) protocols and procedures for waste inspection to identify and

- handle any waste mentioned in section 1-10;
- (f) the process for record keeping;
- (g) procedures for handling, storage and disposal/recycling/reuse of waste received at the transfer station;
- (h) if managed on site, the procedures for handling of hazardous substances and waste dangerous goods, which shall align with *The Hazardous Substances and Waste Dangerous Goods Regulations, 1989*, including obtaining approval to store hazardous materials when applicable;
- (i) a plan for the management of surface water;
- (j) procedures for weekly environmental inspection and maintenance at the transfer station; including:
 - (i) access control;
 - (ii) road maintenance;
 - (iii) litter and debris on and off-site;
 - (iv) illegal dumping;
 - (v) dust control;
 - (vi) excessive noise;
 - (vii) odours;
 - (viii) vegetation; and
 - (ix) evidence of any unauthorized discharges.
- (k) an animal management plan to prevent attraction of animals to the site;
- (l) procedures for the training and education of staff related to the transfer station site operations, the operation of the equipment, safe work practices, first-aid procedures, and public safety; and
- (m) procedures for resolving and mitigating public complaints.
- (3) The emergency response plan mentioned in subsection (1)(b) shall include:
 - (a) site plan, showing relevant site features, Hazardous Substances and Waste Dangerous Goods storage locations, if applicable, fire extinguishers, spill kits, first aid kits, and muster points;
 - (b) emergency phone list;
 - (c) security measures to be implemented at the transfer station site; and
 - (d) procedures for resolving and mitigating immediate emergencies related to health and safety, inclement weather, accidents, spills, fires or explosions;
- (4) Every owner of a transfer station shall:
 - (a) ensure that an amended operations plan is prepared that satisfies the requirements set out in subsection (2);
 - (b) ensure that an amended emergency response plan is prepared that satisfies the requirements set out in subsection (3)
 - (c) provides details explaining why the amendments were made;
 - (d) provide a copy of the up-to-date operating plan and/or emergency response plan upon request by the minister.

Operating duties

3-8 Every owner of a transfer station shall ensure that:

- (a) the transfer station is operated in accordance with the operating plan prepared in accordance with subsection 3-7(1);
- (b) a noticeable sign board is posted at the public entrance to the transfer station, detailing the following information:
 - (i) the name and contact information of the owner of the transfer station;
 - (ii) the telephone number of any persons that may be contacted during emergency;
 - (iii) the hours of operation of the transfer station;
 - (iv) a list of the prohibited waste types that cannot be received at the transfer station; and
 - (v) warning against trespassing and illegal dumping.
- (c) the quantity of waste accepted does not exceed the capacity of each storage area within the transfer station, as set out in the transfer station design plan prepared in accordance with section 3-5;
- (d) suitable measures are in place to prevent waste scavenging by animals;
- (e) subject to section 3-9, waste is not burned;
- (f) every possible and reasonable action is immediately taken to extinguish any unforeseen or unintended fire;
- (g) discharge or discovery of a substance that may cause or is causing an adverse effect or meets the criteria set out in the Discharge and Discovery Reporting Standard, including unforeseen or unintended fire of waste and/or spills shall be reported to the Spill Report Centre – 1-800-667-7525
- (h) waste is removed from the transfer station:
 - (i) at a frequency that precludes:
 - (A) the generation of odours;
 - (B) breeding or the harboring of vectors; and
 - (C) the leaching of any substance that may cause an adverse effect; and
 - (ii) when the area designated for a particular type of waste is at capacity; and
- (i) the operating plan is reviewed annually and updated whenever there is a change to procedures in waste acceptance, handling, storage or expansion in the operation in accordance with section 3-7 and record of review is kept on file.

Controlled burning

- 3-9** Clean, non-painted and non-treated wood and tree products may be burned at a transfer station if the following conditions are met:
- (a) wood pile is segregated from other types of refuse at the transfer station;
 - (b) prior to burning, the clean wood pile is inspected to ensure that it only contains clean wood waste, as defined above, and record that such an inspection was made;
 - (c) only clean dry, well aerated wood is burned;

- (d) the wood pile is not burned during Air Quality Advisories or Burn Restrictions;
- (e) burn occurs in open areas away from overhead wires and branches and at least 15m away from any structure;
- (f) a fire break is prepared on the ground at least two meters around the outside diameter of piles.
- (g) burning is conducted when meteorological conditions are favourable
- (h) burning material does not cause a fire hazard or nuisance to neighbouring properties;
- (i) a fire has caused or is causing an air contaminant or adverse effect as defined by *The Environmental Management and Protection Act, 2010* is immediately suppressed or extinguished.
- (j) fires are supervised and controlled at all times, and are not left unattended, and records of person(s) supervising burns are created and retained;
- (k) fire is completely extinguished to ensure smoldering of material does not occur. Ashes shall be cold prior to ceasing supervision.
- (l) fire suppression equipment is available at all times during any type of open-air burning.
- (m) compliance with *The Wildfire Act* where applicable, local by-laws, codes or regulations, including required notification for open fires in a provincial forest, in park land, or any quarter section wholly or partly within 4.5 kilometres of a provincial forest.
- (n) is handled in compliance with *The Dutch Elm Disease Regulations, 2005*.
- (o) notice is provided to the following persons at least one week before the proposed burning:
 - (i) any property owner or resident in the area likely to be affected by the fire; and
 - (ii) the local fire department.

Transfer Station Closure

Closure report

- 3-10** (1) Every owner of a transfer station that closes a transfer station in accordance with section 1-11 shall:
- (a) ensure that a closure report is prepared that satisfies the requirements set out in subsection (2);
 - (b) provide a copy of the closure report to the minister within one year after closing the transfer station; and
 - (c) provide a certificate from a qualified person stating, in his or her opinion, the report satisfies the requirements set on in section 3-10.
- (2) The closure report mentioned in subsection (1) shall include:
- (a) a list of any permit, approval or notification number issued with respect to the transfer station, including in the case of a permit the date on which it was issued and the date of expiry;
 - (b) contact information for the owner of the transfer station;

- (c) a general description of communities and industries served during the operating phase of the transfer station, including the waste types temporarily stored;
- (d) a plan of the transfer station site that identifies adjacent land uses, location of drinking water wells and any surface water bodies, wetlands or watercourses within one kilometre of the property boundary;
- (e) the location and global position of the compliance boundary and waste storage areas, ground water monitoring wells, surface water control ponds, sedimentation ponds and detention ponds, if present;
- (f) the period the transfer station was in operation;
- (g) a summary of incidents of fires, reportable discharges under The Discharge and Discovery Reporting Chapter, abnormal occurrences or upset conditions, and/or operations or activities that resulted in potential risk to human health, safety or environment on site at any time during operations;
- (h) work completed to decommission the site, including removal of infrastructure; removal of temporary piles and bins; general site clean-up; final contours and returning site to the intended end use; any post-closure work;
- (i) any site investigation report, if applicable;
- (j) any site assessment conducted in accordance with the Site Assessment Chapter, if applicable;
- (k) Any corrective action taken in accordance with the Corrective Action Plan Chapter; and
- (l) any recommendations for long-term monitoring or post-closure care and maintenance.

Information Note

In accordance with section 78 of the Act, an environment officer may conduct an audit or inspection and if the obligations imposed by the Act, the regulations or the code or the terms or conditions of the permit or the accepted environmental protection plan have not been met, an explanation for the differences between the results and those obligations, terms and conditions will be provided.

Any and all reports prepared in accordance with this Chapter, and the certificate(s) from the qualified person, may be submitted to the minister:

- (1) Electronically by using the following link: www.envbrportal.crm.saskatchewan.ca
- (2) By sending the documents to the Government of Saskatchewan at Centre.inquiry@gov.sk.ca

Glossary of Terms

Act

The Environmental Management and Protection Act, 2010.

Contaminating lifespan

The period of time during which substances of potential concern are present at concentrations above levels set out in the Saskatchewan Environmental Quality Standard for the endpoint selected or otherwise approved by the minister.

Expansion

Expansion is:

- (a) where the transfer station expands beyond the property boundary; or
- (b) the addition of new or increased waste storage areas beyond the original design plan.

Household waste

Waste generated from daily household activities.

Municipality

A municipality as defined in *The Interpretation Act, 1995*, including the Saskatchewan portion of the City of Lloydminster.

Operating phase

The period of operation during which waste is received for storage, consolidation, or processing at the transfer station.

Operating plan

A written document that describes general instructions for the management and operations of a transfer station.

Owner of a transfer station

Owner of a transfer station includes:

- (a) a government agency or municipality that owns a transfer station; and
- (b) a private owner of a transfer station.

Private owner of a transfer station

A person, other than a government agency or municipality, that owns a transfer station.

Property boundary

The property boundary of a transfer station is:

- (a) the extent of the transfer station as marked on the site plan for that transfer station often fenced; or
- (b) if a site plan does not exist, the extent of the existing transfer station operation.

Qualified Person Certification Standard

The Qualified Person Certification Standard, as established by the minister on November 15, 2012, and adopted pursuant to the Adoption of Standards Chapter.

Saskatchewan Environmental Quality Standard

The Saskatchewan Environmental Quality Standard, as established by the minister on November 15, 2012, and adopted pursuant to the Adoption of Standards Chapter.

Salvaging

The segregation and diversion of materials from disposal areas to be reused or repurposed.

Scavenging

The unauthorized or uncontrolled removal of waste materials from the disposal areas.

Substance of potential concern

Any anthropogenic substance found in soil, ground water or surface water that is present in a concentration that meets or exceeds the level set out in the Saskatchewan Environmental Quality Standard for a given land use.

Transfer station

A facility that:

- (a) is used to temporarily store solid waste prior to its transport to a treatment, recycling, recovery or disposal facility or a landfill; and
- (b) may be used to burn clean, non-painted and non-treated wood; but does not include a facility that only temporarily stores solid waste in a receptacle, bin or container that prevents that waste, or any liquid in that waste, from leaving the container.

Waste storage area

The area within the property boundary of a transfer station that is designated or designed for the temporary storage of waste either in bins or on the ground.

Standards Referenced in this Chapter

The following standards, adopted pursuant to the Adoption of Standards Chapter, are referenced in this chapter:

Discharge and Discovery Reporting Standard

Qualified Person Certification Standard

Saskatchewan Environmental Quality Standard

DRAFT