Authentication Services Document Checklist

Ministry of Justice and
Attorney General
Authentication Services
1010 – 1874 Scarth Street
Regina SK S4P 4B3
Phone: 306-787-5972
Email: authserv@gov.sk.ca

Prior to submitting your documents, please ensure they meet our requirements.

Please choose the applicable from below:

- ☐ My document(s) is/are notarized by a signatory for province of Saskatchewan and contains an original (wet ink) signature, a seal, and an expiry date (for notary appointments only).
- ☐ My document(s) is/are an original certificate issued by Vital Statistics in Saskatchewan.
- ☐ My document(s) is/are an original or a notarized copy of a post-secondary document.
- ☐ My document(s) is/are signed by a Saskatchewan Court Official, and they meet the document requirements on our website.
- ☐ Other:

Client Information

Name: _____ / _____
First Last

Mailing Address: _____ / _____ / ____ / _____ / _____
Street City Prov. Country Postal Code

_____ / _____
Phone Number (+ area code) Email Address

Payment Information

- ☐ Yes, I have enclosed a cheque or money order made payable to the "Minister of Finance".
- ☐ No, please contact me for payment at the phone number above.

Please note the price of an authentication is $50.00 per certificate issued. Our office cannot advise on how documents are to be bundled. Please separate documentation clearly as these documents cannot be tampered with post authentication.