

EVENT PERMIT APPLICATION

This application package contains information on obtaining an Event Permit for a combative sport in the Province of Saskatchewan. An Event Permit is only valid for a single event/date and is not transferable.

To hold an event in Saskatchewan, you must:

- Have a valid Promoter Licence from the Athletics Commission of Saskatchewan (Commission); and
- Have (or work with someone who holds) a valid Athletics Commission of Saskatchewan Matchmaker Licence.

A licenced promoter who intends to promote an event shall apply in writing to the commission for an Event Permit at least 60 days before the date of the proposed event. Your application will not be considered until all required information has been submitted.

An Event Permit may be cancelled by the Commission if full disclosure is not made or where it has been determined after a permit has been issued that the answers on your application were incomplete or incorrect.

There are **two** steps to obtaining an Event Permit:

Step 1 Complete the **Event Permit Application** in full.

Step 2 In addition to the completed Event Permit Application, forward to the Commission:

- ☐ Your non-refundable application fee in the amount of \$100 (Canadian funds);
- ☐ A letter from the owner or manager of the place in which the proposed event is to be held acknowledging that the owner or manager is aware of the proposed event;
- ☐ Security in an amount determined by the Commission in the form of an irrevocable letter of credit, certified cheque or money order payable to the Minister of Finance or in a form acceptable to the Commission. **Please contact the Commission prior to applying to determine the amount of security required.**
- ☐ A list of proposed matches including participant names, records and duration (number of rounds) of each match. Please include the amount to be paid to each of the participants.

Keep a copy of your application and all supporting documents for your records.

As processing times vary, ensure you submit your application as soon as possible.

Attn: Chairperson of the Athletics Commission of Saskatchewan
Mailing Address: 3211 Albert Street, Regina, Saskatchewan, S4S 5W6
Phone: 306-787-8985 Fax: 306-787-5523

Email: acs@gov.sk.ca

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D. Venue	
Venue name:	Maximum venue seating capacity:
Venue address:	
Venue contact:	Venue contact phone number:
Venue contact email address:	Venue contact fax number:

E. APPLICATION FEE
<p>\$100 (Canadian funds)</p> <p><input type="checkbox"/> Enclosed is my non-refundable application fee (in Canadian funds)</p> <p><input type="checkbox"/> Application fee mailed separately</p> <p>Cheque or money order must be made payable to: MINISTER OF FINANCE</p>

F. CONSENT, STATEMENT AND DECLARATION
<p>TO BE READ AND SIGNED BY A LICENCED PROMOTER APPLYING FOR AN EVENT PERMIT:</p> <p>I certify that all of the information provided in this application is true to the best of my knowledge and belief.</p> <p>I understand that if there is a change in circumstances or information as provided in this application, I am required, pursuant to <i>The Athletics Commission Act</i>, to notify the Commission within 30 days.</p> <p>I understand that this information is being collected by the Commission for the purpose of processing event permits under <i>The Athletics Commission Act</i>.</p> <p>I understand that the Commission will review and may contact other parties to confirm the information provided.</p> <p>I understand that any false or inaccurate statements contained in this application or failure to disclose may be deemed sufficient cause for rejection of this application by the Commission.</p> <p>I agree to abide by any terms and conditions imposed on this Event Permit by the Athletics Commission of Saskatchewan.</p>

Signature:	Date (month/day/year):
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