

# Scheduling Variation Permit

Under Section 2-11(6) of *The Saskatchewan Employment Act*

For more information about this permit and other permits, please visit [saskatchewan.ca](http://saskatchewan.ca).

## Business Information

Legal Business Name: \_\_\_\_\_

Operating Name (if different than above): \_\_\_\_\_

Address: \_\_\_\_\_

Box/Suite

Street Number

City

Province

Postal Code

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Work/Site Location (if different than above): \_\_\_\_\_

Type of Business: \_\_\_\_\_

## Employee Information

Total number of employees who will be affected by the permit: \_\_\_\_\_

Job title(s) or classification(s) of the employees who will be affected by the permit: \_\_\_\_\_

\_\_\_\_\_

Are the employees represented by a union? ☐ Yes ☐ No (If yes, attach a union agreement letter)

## Permit Information

Reason for varying the requirement to post a work schedule or change to the work schedule (Section 2-11(3) and (4)): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Start date (dd/mm/yyyy): \_\_\_\_\_

End date (dd/mm/yyyy): \_\_\_\_\_

# Declaration, Consent, and Signatures

## Employer Declaration and Signature

I, \_\_\_\_\_  
(Print name and title of employer or authorized officer)  
hereby certify that the information contained in this application is true and correct to the best of my knowledge.

X \_\_\_\_\_  
Signature of Employer Date (dd/mm/yyyy)

Name of Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

## Employee Declaration of Support and Signatures

We, the employees whose hours may be affected:

- Hereby consent to our employer requesting a permit under *The Saskatchewan Employment Act*, subject to the conditions stated on the application;
- Acknowledge that these conditions have been explained to us;
- Understand that our employer must not pressure us to give our consent; and
- Understand that if any pressure has been put on us to give our consent, we may register a formal or anonymous complaint with the Employment Standards Division.

List of Employees and Signatures of Consent - Scheduling Variation Permit	
(Please obtain agreement from the majority of employees before submitting the permit application)	
Name (Please print)	Signature

**(Please obtain agreement from the majority of employees before submitting the permit application)**

[illegible]

If additional signature pages are attached, please indicate how many pages have been added \_\_\_\_\_.

Please send completed form to:

## Employment Standards Division

Ministry of Labour Relations and Workplace Safety

Sturdy Stone Building, 8th Floor

122 - 3rd Avenue North

Saskatoon, SK S7K 2H6

Application forms can also be submitted by fax to (306) 933-5444 or by email to:

[employmentstandardspermits@gov.sk.ca](mailto:employmentstandardspermits@gov.sk.ca).